

**Presbytery of Riverside  
Position Description**

Position Title:	Vital Congregations Coordinator
Exempt or Non-Exempt	Non-Exempt
Clergy Status	Non-Clergy Position
Full time or hours per week	TBD
Permanent or Temporary / Term	Permanent / 3 Years
Benefits:	As stated in Personnel Policies

Purpose of the Position:

To provide support, revitalization approaches and transformational leadership to Pastors and Congregations who have made an intentional decision and desire to engage in “Kin-dom” Building and “Kingdom” Building through praying and discerning God’s plan; to focus more on witnessing and making disciples (quality) rather than focusing on increasing membership only (quantity).

Purpose of the Vital Congregations Initiative:

The purpose of the Vital Congregations Initiative (VCI) within the Presbytery of Riverside is to work alongside leaders of existing congregations, in a process that seeks to help assess, discern and live into transformative actions that increase vitality. Through intentional spiritual practices and relational connections, this two-year process takes churches deeper into following Jesus Christ, making disciples and being the vital community of Christ throughout particular communities and the world.

Relationships

- Supervised by the Presbytery Leader for Mission and Vision.
- Collaborates with and relates to all pastors and sessions of congregations participating in the Vital Congregations Initiative.
- Supported/mentored by a liaison from PC(USA) VCI Team

Accountability

The Vital Congregations Coordinator is accountable to the Presbytery Assembly through the Presbytery Commission.

Evaluation

Initial review after 3 months, thereafter annual performance and compensation review by the Personnel Committee in consultation with the Presbytery Commission.

## Resume/letter of interest due September 20, 2019

### Primary Responsibilities

- Coordinating training and development to assist pastors and congregations in examining and studying the preferred future that God is leading the church in becoming the agent of transformational change through vital and relevant, inspired ministries.
- Serving as a facilitator to foster a culture of learning in non-threatening, honest, hopeful and loving environments
- Keeping the Presbytery Leader apprised of the progress and developments in member vital congregations and the Revitalization Initiative
- Employing best practices for coaching, teaching, and leadership development of VCI participants
- Celebrating and publicizing successes in the Riverside Presbytery Initiative
- Working collaboratively with the Office of Vital Congregations' Revitalization Initiative of the Presbyterian Mission Agency
- Engaging pastors and congregations in Holy conversations that lead to peace and sustainable spiritual growth
- Embedding effective practices that honor the power of the God, Jesus Christ and the Holy Spirit to bring about transformative changes to the people in the church and the community
- Aligning the purpose of vitalization with contributions to the mission of Riverside Presbytery
- Supporting the work of the Presbytery in other related work as needed
- Serve as the focus for developing grants for VCI
- Support and facilitate the Revitalization Initiative Guidelines for Presbyteries
- Develop benchmarks to measure impact of overall program

### Position Requirements

- Ability to offer a shared understanding to congregations and pastors about what it means to be a vital congregation and a community of faith, hope, love, witness and service to those who are in need of Jesus and His wonder working power
- Ability to engage others through personal contact and group experiences
- Ability to develop and lead worship, study scripture and engage in ceaseless prayers
- Practice in exploring spiritual and creative solutions to difficult church and community challenges
- Ability to utilize effective communication skills and Holy listening skills
- Ability to develop activity-based strategies and methods for vital congregation training and spiritual development in conjunction with the VCI trained facilitators

## Resume/letter of interest due September 20, 2019

- Means to travel within the bounds of Riverside Presbytery meeting with VCI facilitators, pastor cohorts and congregational leaders. Potential travel to national VCI conferences.

Filling position depends on Presbytery Assembly approval of position,9/14/19