

<b>TENTATIVE AGENDA</b>
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**Synod Assembly – November 2, 2019**

Synod of Southern California and Hawaii

Tustin Presbyterian Church, Tustin

8:30 a.m.	Registration Opens	
9:00 a.m.	Worship	
10:00 am	Welcome and Convene with prayer	Joshua Yee Steve Ranney
	Getting acquainted – Who is in the room?	
	Report of the Stated Clerk Declaration of Quorum Adoption of Agenda Consent Agenda	Mark Hong
	Treasurer’s Report September, 2019 Financial Statements	Bill Hughes
	Report of Committee on Representation and Nominations	Sharon Wakamoto
	Report of the LAC+USC Medical Center Chaplaincy	Elizabeth Gibbs-Zehnder
	Report of the Zephyr Point Lake Tahoe Conference Center	Bedford Holmes
	Report from JPIC Work Group	Darrel Meyers
12:00 p.m.	<b>LUNCH</b>	
1:00 p.m.	Report from the Presbyteries	
	Report from REPL	Narcissis Tucker
	Report from Synod Commission of Assembly Proposed 2020 Synod Budgets Contract Renewal for Synod Executive/Stated Clerk	Susan Skoglund
	Report of the Synod Executive	Mark Hong
	Installation of the 2020 moderator	Joshua Yee
3:00 p.m.	Adjournment	

**SYNOD COMMISSION OF ASSEMBLY**

**Report to Synod Assembly November 2019  
Tustin Presbyterian Church, Tustin CA**

The Synod Commission of Assembly has met three times since the last meeting of the Synod Assembly on November 3, 2018. Minutes of the meetings of February 16 and June 29 have been made available to commissioners on the synod website and include the actions taken by the Commission. Minutes of the meeting of October 12 were not yet available. A summary of significant actions of all three meetings includes the following items that are reported for information.

**Trustees**

VOTED to adjourn as the Commission of Assembly and convene as the trustees of the corporation. It was then VOTED to elect the following officers for 2019 as required by the Ecclesiastical and Corporate Bylaws of the Synod of Southern California and Hawaii. 02/16/2019

- |  |                   |
|--|-------------------|
| President and Commission of Assembly Chair | RE Susan Skoglund |
| Stated Clerk and Corporate Secretary       | TE Mark Hong      |
| Treasurer                                  | RE Bill Hughes    |
| Moderator                                  | TE Joshua Yee     |
| Vice-Moderator                             | RE Pat Nilles     |

**Financial Oversight**

Reviewed the preliminary financial statements for the period ending December 31, 2018. 02/16/2019

Reviewed the most current set of financial statements. 06/29/2019  
10/12/2019

Voted to recommend the proposed 2020 Synod budgets as amended to the Synod Assembly for its approval. 10/12/2019

**Congregational Partnering Grants**

Voted to approve the recommendation from the Work Group that the remaining funds (\$67,499) available in the Korean Ministry Fund be distributed equally among the following churches who submitted grant proposals. The churches are Korean United (SD), Community, Bellflower (LR), Woori (LR), Orange Canaan (LR), Hosanna (Pac), and Korean, Honolulu (PA). Each grant will be in the amount of \$11,250. 02/16/2019

The Work Group felt that this approach was a fair way to distribute the remaining resources from this special fund. It has made grants now 13 Korean congregations, representing (5) presbyteries. The majority of the grants given out of this fund have been for capital needs.

Voted to approve an additional grant for Korean United (SD) for \$13,750 from the Partnering Grant Funds allocated to San Diego Presbytery pending approval confirmation from that presbytery. 02/16/2019

Voted to approve matching grants for Faith PC (\$24,000) and Bethesda (\$10,000) from Partnering Grant Funds allocated to Pacific Presbytery. 02/16/2019

Voted to approve a matching partnering grant to San Diego Presbytery and Ebenezer Church of \$50,000 from the presbytery's allocation. 02/16/2019

Voted to approve a grant request from Westminster Church and the Presbytery of the Pacific for a second year matching grant of \$10,000 to support Westminster Presbyterian Church-Remix Youth Academy for 2019. 02/16/2019

Voted to approve the Year 3 Urban Church Redevelopment Fund Grant request of \$15,000 from the First Presbyterian Church of Inglewood for their "Joshua Initiative Project". 06/29/2019

### **Other Mission Grants**

Approved a request that the Synod participate as a sponsor at the \$5,000 level for the 2019 Stewardship Kaleidoscope conference being held in San Diego from September 30 to October 2. 02/16/2019

Affirmed the vote taken by email on April 25, 2019 to approve Restricted Funds Grant Applications from Mujeres Hispanas/Latinas Presbyterianas (\$5,500) and La Casa de San Gabriel (\$6,000) 06/29/2019

Affirmed the vote taken by email on April 25, 2019 to approve a request from the Southern California Chapter of the National Caucus of Korean Presbyterian Churches (NCKPC-SC) for \$2,800 to assist with the registration fees for eight member to attend the National Conference in Orlando, FL (May 21-24, 2019). The money will come from funds received from the sale of the Thousand Oaks and Antelope Valley Korean church properties. 06/29/2019

Voted to approve a grant of \$11,000 to Pacific Presbytery for "PastoraLab", a project developed by ISSAC (Innovative Space for Asian American Christianity). Funds will be taken from the unrestricted reserves. 06/29/2019

Voted to approve a joint grant request from the San Gabriel and Pacific Presbyteries in the amount of \$15,000 to help fund a three-quarter time Asylum Hospitality Organizer for twelve months. Funds will come from Synod restricted funds and the remainder from unrestricted reserves. 06/29/2019

Voted to approve a grant request from the New Theological Seminary of the West (NTSWest) in the amount of \$15,000. The grant will be used to help cover the costs of producing on-line courses for its current Spirituality and Aging Certificate Program for healthcare professional and faith leaders. Funds to come from restricted funds and the reminder from unrestricted reserves. 10/12/2019

## **Nominations and Elections**

Elected the following persons as nominated by the Committee on Representation and Nominations: 02/16/2019

**Synod Vice Moderator:** RE Pat Niles – LR

**Polity and Records Class of 2021:** TE Dave Wilkinson – SF

### **Permanent Judicial Commission**

**Class of 2021:** Janice Takeda – SG

**Class of 2023:** Carole Wheeler – SF

## **Administration**

Voted to contribute up to \$15,000 to San Fernando Presbytery to cover the cost of new audio, video and computer enhancements to create a “Zoom Room” in the large conference room of the shared presbytery/synod office. This will improve the video conferencing capabilities of that room. 06/29/2019

Approved a new set of Standing Rules for the Commission of Assembly focusing on committees and workgroups and a suggested transition process for implementing them. 10/12/2019

Reviewed a set of proposed amendments from the Polity and Records Committee and encouraged the Assembly to approve them. The amendments will be presented to the Assembly in the report of the Polity and Records Committee 10/12/2019

Approved the administration of the Holy Sacrament of Communion at the November 2 Synod Assembly Meeting. The Rev. Mark Hong and/or the Rev. Dr. Steve Ranney will administer the Sacrament. 10/12/2019

## **Personnel**

Heard a report from the Personnel Committee on the end of term review for the Synod Executive/Stated Clerk and recommended that the Rev. Mark Hong be offered another three-year term with the same position description. 10/12/2019

Approved bonuses of \$5,000 to the bookkeeper and \$1,000 to the financial manager to compensate for the additional work that was required correct the 2018 financial records. 10/12/2019

Approved a 2% cost of living for all four staff members which is included in the proposed 2020 Synod budget. 10/12/2019

## FOR ACTION

- 1. The Commission of Assembly recommends that the Synod Assembly approve the proposed 2020 Synod Budgets. (See report CofA 2.5.)**

The major items to note in this budget as compared to the 2019 budget are:

- A 2% cost of living salary increase for all staff members,
- An increase of the study leave for the Synod Executive/Stated Clerk to \$3,000 from \$1,000.
- An increase of \$3,000 in the Synod's payment to Presbytery of the Pacific to help cover the travel expenses of presbytery commissioners from Hawaii.

- 2. The Commission of Assembly recommends that the Synod Assembly offer the Rev. Mark Hong another three-year term as Synod Executive and Stated Clerk with the same position description.**

SYNOD OF SOUTHERN CALIFORNIA AND HAWAII  
**COMMISSION OF ASSEMBLY**  
 14225 Roscoe Boulevard, Panorama City, California 91402  
**Saturday, February 16, 2019**

CONVENE The meeting was called to order at 9:30 a.m. by Commission of Assembly Chair Susan Skoglund.

ROLL Those present, absent (A), excused (E) and those attending via the internet or telephone (T) are indicated below:

LR-Los Ranchos, PA-Pacific, RS-Riverside, SB-Santa Barbara, SD-San Diego, SF-San Fernando, SG-San Gabriel; TE- Teaching Elder, RE-Ruling Elder; SMOD-Synod Moderator, SVMOD-Synod Vice Moderator, CoAC-CoA Chair/President, SC/SE-Stated Clerk/Synod Executive

Synod Officers

RE Susan Skoglund – CoAC - RS  
 T TE Joshua Yee - SMOD - PA  
 VACANT – SVMOD - PA  
 TE Mark Hong – SC/SE - LR  
 RE Bill Hughes – Treasurer – SB

RE Sue Currie – LR  
 T TE Sam Roberts – RS  
 E RE Jim Shepard – RS  
 T TE Michael Wallman – SD

Diversity Members

RE Elizabeth Hicks – PA  
 RE Hagar Benitez – LR  
 TE David Won – PA

Presbytery Executives/Designees

RE Sandy Thoits – SB \*  
 TE Ken Baker - SF  
 E TE Michael Mudgett - SD  
 T TE Linda Culbertson – PA  
 TE Timm High – RS  
 E TE Wendy Tajima – SG  
 E TE Forrest Claassen – LR

Ecclesiastical Chairs

E Vacancy  
 E RE Sharon Wakamoto – LR  
 TE Sylvia Karcher – RS

Also Present

RE Fried Wilson – Synod Staff  
 Joanne Yi-Bortfeld – Synod Staff  
 RE Pat Niles - LR  
 RE Janice Takeda - SG

\*Designee

Opening Prayer RE Susan Skoglund opened the meeting with a prayer and short reflection on the Belhar Confession and Corinthians II: 17-18 on the subject of reconciliation.

Introductions The Chair then asked those around the table to introduce themselves.

REPORT OF THE STATED CLERK Stated Clerk Mark Hong presented a written report.

Quorum The Stated Clerk reported that a quorum was present, and the Chair declared that a quorum was present, a quorum being defined as 12 of the 22 members of the commission with at least 4 TE present, 4 RE present and 5 presbyteries represented.

- Agenda It was VOTED to approve the agenda as presented.
- Approval of Minutes It was VOTED that the minutes of the Commission of Assembly meeting of October 13, 2018 be approved as distributed.
- Introduction of new Synod Bookkeeper Mark Hong then introduced Joanne Yi-Bortfeld as the new Bookkeeper who has replaced Barry Peters. Joanne then said a few words about herself and her family.
- Meeting of the Corporation It was VOTED to adjourn as the Commission of Assembly and convene as the trustees of the corporation. It was then VOTED to elect the following officers for 2019 as required by the Ecclesiastical and Corporate Bylaws of the Synod of Southern California and Hawaii.
- |  |                   |
|--|-------------------|
| President and Commission of Assembly Chair | RE Susan Skoglund |
| Stated Clerk and Corporate Secretary       | TE Mark Hong      |
| Treasurer                                  | RE Bill Hughes    |
| Moderator                                  | TE Joshua Yee     |
| Vice-Moderator                             | RE Pat Niles      |
- The meeting of the corporation was adjourned and the meeting of the Commission of Assembly was reconvened.
- Elections The Committee on Representation and Nominations has four names to be placed in nominations for unfilled positions:
- Synod Vice Moderator:** RE Pat Niles – LR  
**Polity and Records Class of 2021:** TE Dave Wilkinson – SF  
**Permanent Judicial Commission**  
**Class of 2021:** Janice Takeda – SG  
**Class of 2023:** Carole Wheeler – SF
- The Chair asked if there were any nominations from the floor. Hearing none, the nominations were closed. It was then VOTED to elect the four nominees.
- Installation of the Vice Moderator Susan Skoglund presided at an Installation Service for newly-elected Vice Moderator Pat Niles.
- For Information **Report from the Synod Permanent Judicial Commission**
- A Remedial Complaint filed against Presbytery of the Pacific has been received and forwarded to the PJC officers for review.

**Dates for 2019 Meetings**

Commission of Assembly: June 29, October 12, December 14  
 Synod Assembly: May 4, November 2

TREASURER'S  
 REPORT

Treasurer RE Bill Hughes presented a brief report on the Synod's financial results for 2018.

Treasurer's Report  
 Highlights for the December 31, 2018 Financial Year

These are selected preliminary summary balances that still need to be finalized and will be subject to review by the Synod's outside accountants.

1. The preliminary numbers for 2018 show that operating income was only \$2,112 less than budgeted while operating expenses were \$34,860 less than budgeted.

<b>Income</b>	<b>Actual</b>	<b>Budget</b>	<b>Variance</b>
Miscellaneous	3,710	12,800	-9,089
Per Capita	108,077	101,100	6,977
<b>Total Income</b>	<b>111,781</b>	<b>113,900</b>	<b>-2,112</b>
<b>Expenses</b>			
Personnel	290,957	285,643	5,314
Operating	42,807	49,300	-6,493
Meeting	9,663	16,100	-6,437
Professional	14,533	34,300	-19,768
Other	23,324	30,800	-7,476
<b>Total Expenses</b>	<b>381,284</b>	<b>416,143</b>	<b>-34,860</b>
Difference	-269,503	-302,243	

The approved draw from the Wilshire Fund for 2018 was \$302,843 so it is probable that the full allocation from that account will not be needed for 2018.

2. Bank balances in Chase as of December 31, 2018 were as follows:
  - Checking Account: \$30,728.64
  - Savings Account that holds available restricted funds: \$329,057.98
3. Wilshire Fund balances (New Covenant Trust Company)
  - As of December 31, 2018: \$4,512,983.63

REPORT FROM  
 THE OFFICERS ON

The Officers met as directed by the Commission of Assembly at its October meeting to review the design of the Synod Assembly and



THE STRUCTURE  
OF THE SYNOD  
ASSEMBLY.

frequency of meetings taking into account the current policies.

Susan Skoglund reported that they agreed that given the business that needed to be transacted and the difficulty that presbyteries have in finding people who are interested in serving, it would make sense to return to having one assembly during the last quarter of the year.

It was agreed that there is a benefit of bringing people together from all over the Synod such as was done with Eric Law anti-racism training and the PJC training session. Mark reported that he and the Presbytery Executives are considering ways to do that.

It was VOTED to move to have one Synod Assembly each year in the fourth quarter of the year beginning in 2019.

PARTNERING  
GRANTS  
WORKGROUP

TE Linda Culbertson presented the report from the Partnering Grants Workgroup. The grant applications are included in the minutes as Attachment 1.

The Partnering Grants Work Group met on Thursday, February 14, 2019, by video conference. Present were Linda Culbertson (convener), Sue Currie, David, Won, N'Yisrela Watts-Afriyie, Mark Hong, Fried Wilson, and Jim Shepard. After reviewing the applications, the group makes the following recommendations:

Korean Ministry  
Grants

1) Recommend the Commission of Assembly approve the remaining funds (\$67,499) available in the Korean Ministry Fund be distributed equally among the following churches who submitted grant proposals. The churches are Korean United (SD), Community, Bellflower (LR), Woori (LR), Orange Canaan (LR), Hosanna (Pac), and Korean, Honolulu (Pac). Each grant will be in the amount of \$11,250.

Rationale: The Work Group felt that this approach was a fair way to distribute the remaining resources from this special fund. It has made grants now in total for 13 Korean congregations, representing (5) presbyteries. Note: The majority of the grants given out of this fund have been for capital needs.

It was VOTED to approve the committee's recommendation to award each of these churches a grant of \$11,250

San Diego Korean  
United Presbyterian  
Church

2) Recommend the Commission of Assembly approve an additional grant for Korean United (SD) for \$13,750 from the Partnering Grant Funds allocated to San Diego Presbytery pending approval confirmation from that presbytery. This proposal is aimed at program development and outreach.

It was VOTED to approve additional grant for Korean United Church in the amount of \$13,750 from the Partnering Grants allocated to San

Diego Presbytery pending approval of the presbytery.

Faith Presbyterian  
Church and  
Bethesda  
Presbyterian Church

3) Recommend the Commission of Assembly approve the request of Pacific Presbytery to match grants for Faith PC (\$24,000) and Bethesda (\$10,000) from Partnering Grant Funds allocated to Pacific Presbytery. Both proposals are for program development/community outreach.

It was VOTED to approve matching grants for Faith PC (\$24,000) and Bethesda (\$10,000) from Partnering Grant Funds allocated to Pacific Presbytery.

Linda then presented two additional grant requests for discussion that had been received after the meeting of the workgroup. These two grant applications are included in the minutes as Attachment 2.

Ebenezer Church

The grant application from San Diego Presbytery included the following information on this new Worshipping Community taken directly from the application.

Ebenezer Church San Diego is a new church plant located in the distressed neighborhood of Linda Vista. Our vision is to create a living metaphor of how an immigrant, under-resourced, and often exploited community can come to life when engaged by selfless followers of Jesus. In our first two years, we have worked to establish a Sunday worship gathering, a mid-week community organizing day, and a continued presence within our locale. Our current ministries include sports and mentorship programs at our local middle and high schools, an anti-bullying campaign at the local middle school, monthly community dinners, ministry to the homeless community, monthly community service days, and a jail ministry.

Ebenezer is led by a leadership team of diverse leaders: Bob Ruiz (Hispanic), Nadia Arambura (Hispanic), Jeremiah Lester (half Chinese), Oscar Zebron (African), Noel Musicha (African), and Ruby Tovar-Morin (Hispanic). We are guided by our three co-Pastors: Noel, Jeremiah, and Ruby, in part to demonstrate the power of our diversity. Since our inception, our leadership (as well as our people as a whole) have benefitted from the continued help of the San Diego Presbytery. Pastor Paul Cunningham has been a mentor to us as a staff, and has been instrumental in helping us to set up the infrastructure of the church. We are also part of Cyclical, and church planting cohort within the Presbytery, and have been helped immensely along the way by Pastors Daniel So and his wife (and our Cyclical coach), Jeya. We are in process of becoming elders at La Jolla Presbyterian, as well as starting the process of becoming CRE's. Our future intentions include becoming CRE's and a chartered Presbyterian Church under the

PCUSA. Due to our reformed theology and our understanding of biblical justice, we believe that the Presbyterian denomination is a good fit for Ebenezer.

We are applying for a \$50,000 grant from the synod, to go along with the grants we have received from the Presbytery and from La Jolla Presbyterian Church. This grant money will go towards our infrastructure: sound equipment, a ministry vehicle, marketing and communication, pastoral salaries, leadership training, and ministry expenses (specifically towards our sports initiatives and ministry with the homeless). It will also go towards our outreach programs: our weekly meals (we feed our people, especially our homeless friends), community service days, and micro financing projects.

A motion was made, seconded and carried to award San Diego Presbytery and Ebenezer Church a partnering grant of \$50,000 out of the presbytery's allocation.

Westminster  
Presbyterian Church  
of Los Angeles

The Presbytery of the Pacific requested a matching grant of \$10,000 to support Westminster Presbyterian Church-Remix Youth Academy for 2019. The Presbytery Coordinating Commission has reviewed the evaluation for the previous year and the new request. They are providing a grant of \$10,000 for their Urban Church Redevelopment Fund for 2019 and request a matching grant of \$10,000 for the Synod Parenting Funds allocated to Pacific Presbytery. The

A motion was made, seconded and carried to award Pacific Presbytery and Westminster Church a partnering grant of \$10,000 out of the presbytery's allocation.

Linda then recommended that the Commission of Assembly have more discussion about funding of capital expenditures after members have had more time to consider the issue.

Report from the  
Synod Executive  
Forum

Mark reported that the January meeting of the Synod Executives was held in Montgomery, Alabama. The program included visits to the recently opened Legacy Museum: From Enslavement to Mass Incarceration and the National Memorial for Peace and Justice. It concluded with a full day of facilitated discussion about the experiences of the participants and how to share them led by Denise Anderson, former GA Co-Moderator and current Coordinator of Racial and Intercultural Justice of PMA.

Susan Skoglund shared her thoughts and reflections with the group. A transcript of her remarks is included in Attachment 3. More information about the museums and the Equal Justice Initiative can be found at <https://eji.org/>

STEWARDSHIP  
KALEIDOSCOPE  
EVENT

The Synod office received a request to participate as a sponsor of the 2019 Stewardship Kaleidoscope event. This is the annual PCUSA conference on stewardship which is going to be held in San Diego September 30 – October 2 at the Catamaran Resort. Stewardship Kaleidoscope is put on by an all-volunteer planning team made up of congregational leaders, mid-council leaders, and General Assembly agency leaders. Each year, they look to partner with midcouncils and agencies to put the conference on and to make the conference a success.

This conference is not put on by the denomination, but rather is funded by registration fees and sponsors. In order to keep registration fees low they rely on sponsorships. There are 3 sponsorship levels - \$1,000, \$2,500, and \$5,000.

After discussion, a motion was made, seconded and passed to become a sponsor at the \$5,000 level.

REPORT OF THE  
SYNOD EXECUTIVE

Mark Hong presented a written report that is presented below:

Continued to attend Presbytery Meetings when the schedule allows and attended the following meetings and gatherings

2. PCCCI Board Meetings

- The Board continues to work toward selling Rancho La Scherpa to Hope Refuge.
- 50th Anniversary Celebration of Los Ranchos
- Hosted Presbytery Minute Review at the New Presbyterian Church in Los Angeles
- Chaplaincy Consortium
- Antiracism training sponsored by Pacific
- Have preached at Hope Church (LR), during 129th Anniversary Worship at
- Calvary (PA), Yorba Linda (LR), Orange Canaan (LR), So. Cal. Christian Forum-Week of Prayer Service at Hollywood UMC,
- Along with KPC members, visited Hawaii and had fellowship with local Korean pastors and congregations.
- KPC Choir Festival at Korean United (PA)
- Winter All Staff Retreat at Mercy Center, Burlingame
- Attended worship at Magnolia (RS) after its sanctuary was damaged by fire
- Leon Fanniel's funeral service at Westminster (PA)
- Synod Exec. Forum in Montgomery, AL along with Susan Skoglund and Fried Wilson.
- Resiliency Training led by the PDA at Westminster in Westlake village
- Hosted an EP Gathering
- Winterfest sponsored by San Gabriel Presbytery at

Northminster

- Zoom meeting with JPIC members
- Numerous meetings with individuals.

I have been appointed by the co-Moderators of the 223rd General Assembly to serve in the Special Committee on Per Capita System of Funding and Financial Sustainability for the National Church

The PMA has asked me to make arrangement to send four Presbytery reps and seven congregation reps to gather at Zephyr Point, May 10-12 for Missions consultation.

Missions  
Consultation

A motion was made, seconded and carried to reimburse the seven representatives from the Synod for their travel expenses to Zephyr Point up to \$250.00 each.

ADJOURNMENT

The meeting was closed at 11:50 a.m. with prayer by TE Joshua Yee.

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Mark Hong, Stated Clerk

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Fried R. Wilson, Journal Clerk

SYNOD OF SOUTHERN CALIFORNIA AND HAWAII  
**COMMISSION OF ASSEMBLY**  
 14225 Roscoe Boulevard, Panorama City, California 91402  
**Saturday, June 29, 2019**

CONVENE The meeting was called to order at 9:30 a.m. by Commission of Assembly Chair Susan Skoglund.

ROLL Those present, absent (A), excused (E) and those attending via the internet or telephone (T) are indicated below:

LR-Los Ranchos, PA-Pacific, RS-Riverside, SB-Santa Barbara, SD-San Diego, SF-San Fernando, SG-San Gabriel; TE- Teaching Elder, RE-Ruling Elder; SMOD-Synod Moderator, SVMOD-Synod Vice Moderator, CoAC-CoA Chair/President, SC/SE-Stated Clerk/Synod Executive

Synod Officers

T RE Susan Skoglund – CoAC - RS  
 T TE Joshua Yee - SMOD - PA  
 RE Pat Niles - SVMOD - LR  
 TE Mark Hong – SC/SE - LR  
 E RE Bill Hughes – Treasurer – SB

RE Sue Currie – LR  
 E TE Sam Roberts – RS  
 RE Jim Shepard – RS  
 T TE Michael Wallman – SD

Diversity Members

E RE Elizabeth Hicks – PA  
 E RE Hagar Benitez – LR  
 TE David Won – PA

Presbytery Executives/Designees

T RE Sandy Thoits – SB \*  
 E TE Ken Baker - SF  
 E TE Michael Mudgett - SD  
 TE Linda Culbertson – PA  
 TE Lee Ireland – RS  
 TE Wendy Tajima – SG  
 TE Forrest Claassen – LR

Ecclesiastical Chairs

E RE Martha Kadue - PA  
 T RE Sharon Wakamoto – LR  
 E TE Sylvia Karcher – RS

Also Present

RE Fried Wilson – Synod Staff  
 Joanne Yi-Bortfeld – Synod Staff  
 TE Sunny Kang – PA Guest

Opening Prayer RE Susan Skoglund opened the meeting with a prayer and then a short reflection regarding the indigenous people of this part of Southern California.

Introductions The Chair then asked TE Lee Ireland, the new interim executive of Riverside Presbytery, to introduce himself.

REPORT OF THE STATED CLERK Stated Clerk Mark Hong presented a written report.

Quorum The Stated Clerk reported that a quorum was present, and the Chair declared that a quorum was present, a quorum being defined as 12 of the 22 members of the commission with at least 4 TE present, 4 RE present and 5 presbyteries represented.

Agenda It was VOTED to approve the agenda as presented.

Approval of Minutes      It was VOTED that the minutes of the Commission of Assembly meeting of February 16, 2019 be approved as distributed.

Seating of Corresponding Members and Guests      It was voted to seat TE Sunny Kang – PA as a corresponding member with voice.

For Information      **Report from the Synod Permanent Judicial Commission**

Rev. Lee Ireland has submitted his resignation. He has recently been elected to serve as the Temporary Presbytery Pastor for Mission and Vision by the Presbytery of Riverside.

The SPJC has had no cases thus far and there is no case forecasted.

**Corporate Officers for 2019**

President and Commission of Assembly Chair	RE Susan Skoglund
Stated Clerk and Corporate Secretary	TE Mark Hong
Treasurer	RE Bill Hughes
Synod Moderator	TE Joshua Yee
Synod Vice-Moderator	RE Pat Niles

**Actions taken since the last Commission meeting**

Restricted Funds Grant Applications from Mujeres Hispanas/Latinas Presbyterianas (\$5,500) and La Casa de San Gabriel (\$6,000) were approved by the work group on March 20, 2019 and then by the Commission of Assembly via email as of April 25, 2019 by a majority of the members with no negative votes.

A request from the Southern California Chapter of the National Caucus of Korean Presbyterian Churches (NCKPC-SC) for \$2,800 to assist with the registration fees for eight member to attend the National Conference in Orlando, FL (May 21-24, 2019) was approved. The request was approved via email as of April 25 by a majority of the members with no negative votes. The money will come from funds received from the sale of the Thousand Oaks and Antelope Korean church properties.

**Dates for 2019 Meetings**

Commission of Assembly: October 12 and December 14 (if necessary)  
Synod Assembly: November 2 in Tustin

TREASURER'S REPORT

In the absence of treasurer RE Bill Hughes, Fried Wilson presented a brief report on the Synod's financial results for 2019. The report is

provided in Attachment 1.

Discussion on the  
JPIC Workgroup

TE Sunny Kang, a former chair of the Justice, Peacemaking and Integrity of Creation Work Group presented his assessment of the group. He voiced concerns about the lack of turnover in the membership among of other things.

A motion was made, seconded and carried to establish a task force to review the Synod's committee and workgroup structure and the accountability of the various groups. They are to bring a report with recommendations to the CoA meeting of October 12

A motion was made, seconded and carried to name the following persons to the task force: TE Sunny Kang (PA), TE Wendy Tajima (SG), TE Linda Culbertson (PA), RE Pat Niles (LR), RE Sue Currie (LR), RE Sharon Wakamoto (LR) and RE Susan Skoglund (RS). Susan agreed to organize and facilitate the group's first meeting.

PARTNERING  
GRANTS  
WORKGROUP

TE Linda Culbertson chair of the Workgroup asked RE Jim Shepard to present the report as the request came from the Presbytery of the Pacific. This was a request to approve the Year 3 Urban Church Redevelopment Fund Grant request of \$15,000 from the First Presbyterian Church of Inglewood for their "Joshua Initiative Project". The evaluation, grant request and budget included in the minutes as Attachment 2.

Jim reported that the request had been sent to the Workgroup via email. It was unanimously agreed that this has been and continues to be a worthy project and it is recommended that the project be funded for another year.

It was VOTED to approve the grant of \$15,000 as recommended by the workgroup.

OTHER GRANT  
REQUESTS

Two other grant requests had received recently that did not meet requirements of the Partnering Grants Program. These two grants are included as Attachment 3

1. Presbytery of the Pacific submitted a grant request in the amount of \$11,000 for "PastoraLab", a project developed by ISSAC (Innovative Space for Asian American Christianity). This program is designed to cultivate and anchor the pastoral identity and gifts of Asian American clergy women by providing safe, communal space of belonging for peer listening sessions and intergenerational mentor relationships.
2. The Presbyteries of San Gabriel and Pacific jointly submitted a grant proposal in the amount of \$15,000 to help fund a ¾ time Asylum Hospitality Organizer for twelve months. This person



would coordinate efforts to offer hospitality and advocacy for people fleeing violence in Central America as they await immigration court appearances in Southern California.

A motion was made and seconded to refer these two grants to the Restricted Funds Workgroup. After discussion this motion failed to pass.

A motion was then made, seconded and passed to approve the \$11,000 grant for the "PastoraLab" to be taken from the Synod's Unrestricted Reserves Account

A motion was then made, seconded and passed to approve the \$15,000 grant for the Asylum Hospitality Organizer to be taken from the several small unused restricted fund accounts designated for immigration purposes with the remainder to come from the Unrestricted Reserve Account.

VIDEO  
CONFERCING  
PROPOSAL

Both the Synod and San Fernando Presbytery have found that video conferencing using the Zoom.com system has served them well in allowing committee members to participate in meetings without having to travel to Panorama City. However, both organizations have been having problems with the computer and monitor that are used for video conferencing in the large conference room.

San Fernando worked with Synod staff and two technology firms (ForTech and AV Planners). Proposals were received from both firms to install new audio, video and computer components in the large conference room. This would create a "ZOOM Room" with improved video and audio capabilities for meetings. The proposals were reviewed and both were deemed to be good. They differed in price by about \$2,500 so it was recommended the ForTech's proposal of \$28,939.32 be accepted. The Property and Finance Committee of San Fernando Presbytery reviewed the proposal and approved proceeding with the project.

A motion was made and seconded for the Synod to support this project by paying 75% of the cost. An amendment was made and seconded to change 75% of the cost to 50% of the cost up to \$15,000 excluding any additional electrical work that would be required.

The amendment passed and it was VOTED to approve the motion as amended. The proposal from ForTech is included as Attachment 4.

REPORT OF THE  
SYNOD EXECUTIVE

Mark presented a written report that is provided below.

Have attended the following meetings and gatherings

- PCCCI Board Meetings - The Board continues to work toward

selling Rancho La Scherpa to Hope Refuge and is still in the midst of defending a litigation in civil court

- 150th Anniversary Celebration of First Presbyterian Church of Santa Barbara
- JPIC meeting at St. Mark's in Newport Beach
- REPL meeting in Placentia
- GACOR gathering in San Diego
- PMA Consultation in Zephyr Point with the following leaders
  - Mid Council: Wendy Tajima, Forrest Claassen
  - Congregation: Deborah Mayhew, James Lee, Charlene Jin Lee, Joseph Shin,
  - Sylvia (and Joe) Karcher, Max (and Sarah) Butterfield, Kevin Bowers,
- Chaplaincy Consortium in Pasadena
- Preached at First Presbyterian Church Santa Barbara
- Los Ranchos Presbytery Meeting, Norwalk PC (LR), gave congratulatory remarks at Korean United Church.
- Benefits Connection Event in Grace First in Long Beach
- Healthy Pastors, Healthy Congregations workshop at Korean Good Shepherd, Rowland Heights, led by Clayton Cobb of BOP
- Attended the General Assembly of National Caucus of Korean Presbyterian Church, in Orlando, FL
- Synod Executive Meeting in Deerfield Beach, FL
- EP gatherings in San Gabriel
- Welcomed the attendees at Asian PW gathering in Geneva PC (LR)

I have been appointed by the co-Moderators of the 223rd General Assembly to serve on the Special Committee to review the Per Capita System of Funding and Financial Sustainability for the National Church

- Attended our first meeting in Fort Worth
- Visited with the Synod of Northeast to hold a Listening Session along other team members
- A team will visit and hold a Listening Session with our Synod on August 8.

The Presbytery EPs and I have planned for the Sexual Misconduct Training as follows:

Speaker: Rev. Dr. Kibbie Ruth of Kyros Ministry  
Sept. 5 (Thursday) at Union Church - Los Angeles  
Sept. 6 (Friday) at Shepherd's Grove - Irvine  
Sept. 7 (Saturday) at Emmanuel - Thousand Oaks

The link to register will be available soon on the Synod website

Mark also reported that he had recently been contacted by Chungju Presbytery (PCK) in Korea inviting him for a visit from October 10 through 16. This presbytery had a relationship with the former Hanmi

Commission of Assembly, June 29, 2019

Panorama City, CA

Page 6

Presbytery and now has one with our denomination's Korean churches council. He will work with Susan Skoglund to see if this visit would be possible. Linda Culbertson has also been invited.

ADJOURNMENT      The meeting was closed at 12:05 a.m. with prayer by TE Joshua Yee.

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Mark Hong, Stated Clerk

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Fried R. Wilson, Journal Clerk

The Synod of Southern California and Hawaii  
Profit Loss (Budget vs Actuals)  
June 30, 2019

	YTD Actual	Total Budget	(+) Budget	%Budget Used
<b>Income</b>				
<b>Per Capita</b>				
52100 Los Ranchos (Qtr)	13,691.40	27,383.00	(13,691.60)	50.00%
52110 Pacific (Mth)	21,167.59	27,705.00	(6,537.41)	76.40%
52120 Riverside	3,626.06	9,177.00	(5,550.94)	39.51%
52130 San Fernando (Qtr)	3,399.31	13,597.00	(10,197.69)	25.00%
52140 San Gabriel (Mth)	7,787.50	18,690.00	(10,902.50)	41.67%
52150 Santa Barbara	5,449.93	12,871.00	(7,421.07)	42.34%
52160 San Diego (Mth)	9,913.77	30,595.00	(20,681.23)	32.40%
52990 Uncollectible PCA	-	(45,000.00)	45,000.00	0.00%
Total Per Capita	65,035.56	95,018.00	(29,982.44)	68.45%
<b>Revenue for General Use</b>				
55170 Winter All Staff Grant	2,500.00	2,500.00	-	100.00%
50110 Investment Revenue	1,910.61	2,000.00	(89.39)	95.53%
55560 Dividend from Foundation Permanent Fund	4,418.64	8,800.00	(4,381.36)	50.21%
54000 Misc Inc	571.74	800.00	(228.26)	71.47%
55570 Wilshire Properties Reserve Fund	200,000.00	324,866.00	(124,866.00)	61.56%
Total Revenue for General Use	209,400.99	338,966.00	(129,565.01)	61.78%
Total General Income	274,436.55	433,984.00	(159,547.45)	63.24%
<b>Net Asset Release from Restricted Programs</b>				
55110 Chaplaincy	35,422.31	57,500.00	(22,077.69)	61.60%
55120 JPIC	4,653.31	12,000.00	(7,346.69)	38.78%
55130 REPL	2,739.94	30,000.00	(27,260.06)	9.13%
55140 Church Development Fund - Missioninsite	10,496.00	15,000.00	(4,504.00)	69.97%
55150 Congregational Partnering Grant	180,250.00	-	180,250.00	0.00%
55160 Foundation Pass Through Grant	13,500.95	57,000.00	(43,499.05)	23.69%
Total Net Asset Release from Restricted	247,062.51	171,500.00	75,562.51	144.06%
Total Income	521,499.06	605,484.00	(83,984.94)	86.13%
<b>General Expenses</b>				
62990 Miscellaneous Expenses	312.00	300.00	12.00	104.00%
<b>Support Services</b>				
62110 Salaries & Wages - Administrative	102,803.04	224,603.00	(121,799.96)	45.77%
62111 Salaries & Wages -REPL	3,450.60	6,901.00	(3,450.40)	50.00%
62120 Pension & Medical	30,223.50	69,900.00	(39,676.50)	43.24%
62130 FICA - Administrative	4,115.30	9,847.00	(5,731.70)	41.79%
62140 Workers Compensation - Administrative	991.49	2,050.00	(1,058.51)	48.37%
62150 Study Leave	-	3,000.00	(3,000.00)	0.00%

The Synod of Southern California and Hawaii  
Profit Loss (Budget vs Actuals)  
June 30, 2019

	YTD Actual	Total Budget	(+) Budget	%Budget Used
Total Support Services	141,583.93	316,301.00	(174,717.07)	44.76%
Operating Expenses				
62310 Office Supplies	291.18	1,500.00	(1,208.82)	19.41%
62315 Postage & Delivery	79.20	500.00	(420.80)	15.84%
62320 Communication	3,900.97	9,500.00	(5,599.03)	41.06%
62325 Equipment Maintenance	-	500.00	(500.00)	0.00%
62330 Equipment Leases	3,520.09	7,000.00	(3,479.91)	50.29%
62333 Equipment Purchased	142.34	2,000.00	(1,857.66)	7.12%
62335 Rent Expense	870.00	2,100.00	(1,230.00)	41.43%
62340 Utilities	3,210.00	6,500.00	(3,290.00)	49.38%
62345 General Liability & Property Insurance	1,174.00	2,200.00	(1,026.00)	53.36%
62350 Taxes, Licenses & Fees	163.55	200.00	(36.45)	81.78%
62355 Dues & Subscriptions	502.39	300.00	202.39	167.46%
62515 Bank		300.00	(300.00)	0.00%
Total Operating Expenses	13,853.72	32,600.00	(18,746.28)	42.50%
Meeting Expenses				
62360 Mileage & Travel for Exec/SC	10,051.15	22,000.00	(11,948.85)	45.69%
62370 Employee Mile & Travel	335.87		335.87	0.00%
62401 General & Administration	-	500.00	(500.00)	0.00%
62403 Commission Of Assembly	410.26	1,600.00	(1,189.74)	25.64%
62404 Work Groups	-	400.00	(400.00)	0.00%
62405 Polity & Records	-	300.00	(300.00)	0.00%
62406 Committee on Representation & N	-	300.00	(300.00)	0.00%
62407 Permanent Judicial Commission	-	1,500.00	(1,500.00)	0.00%
62409 Synod Assembly	34.16	3,000.00	(2,965.84)	1.14%
62411 Synod Moderator's Expenses	700.41	1,500.00	(799.59)	46.69%
Total Meeting Expenses	11,531.85	31,100.00	(19,568.15)	37.08%
Professional Services				
62200 Personnel Training	1,774.50	-	1,774.50	0.00%
62500 Audit Fee	-	8,500.00	(8,500.00)	0.00%
62510 Legal Fees	950.00	8,000.00	(7,050.00)	11.88%
62520 Technical Support	-	-	-	0.00%
62551 Payroll Processing Fee	1,232.00	900.00	332.00	136.89%
62552 Website Maintenance	1,500.00	3,000.00	(1,500.00)	50.00%
62553 Computer Hardware & Software	814.99	2,000.00	(1,185.01)	40.75%
62800 Training Expenses	2,890.80	14,000.00	(11,109.20)	20.65%
62810 Staff Support	-	300.00	(300.00)	0.00%
Total Professional Services	9,162.29	36,700.00	(27,537.71)	24.97%
Special Program Expenses				
61900 Winter All Staff Grant	2,500.00	2,500.00	-	100.00%
62710 Monte Vista Grove Fundraiser	1,600.00	1,200.00	400.00	133.33%

The Synod of Southern California and Hawaii  
Profit Loss (Budget vs Actuals)  
June 30, 2019

	YTD Actual	Total Budget	(+) Budget	%Budget Used
62751 Reimbursement for HI Commissioner	1,476.52	3,500.00	(2,023.48)	42.19%
62752 Southern California Christian Forum	4,999.98	10,000.00	(5,000.02)	50.00%
Total Special Program Expenses	10,576.50	17,200.00	(6,623.50)	61.49%
Total General Expenses	501,916.82	434,201.00	(103,784.18)	115.60%
Restricted and Unrestricted Expenses				
Program Services				
61100 Justice,Peace & Integrity of Creation (JPI)	3,600.00	12,000.00	(8,400.00)	30.00%
61200 Racial Ethnic Pastoral Leadership	6,000.00	30,000.00	(24,000.00)	20.00%
61300 Chaplaincy Consortium	28,750.00	57,500.00	(28,750.00)	50.00%
61600 Missioninsite	10,496.00	15,000.00	(4,504.00)	69.97%
Total Budgeted Programs	48,846.00	114,500.00	(65,654.00)	42.66%
Foundation Pass Through Grant				
61700 Other Grant	-	900.00	(900.00)	0.00%
61710 Witness for Peace	5,710.79	18,700.00	(12,989.21)	30.54%
61720 Union Station Foundation	3,634.14	11,900.00	(8,265.86)	30.54%
61730 Franciscan Friars	3,634.14	7,200.00	(3,565.86)	50.47%
61740 La Casa de San Gabriel Community Center	295.64	600.00	(304.36)	49.27%
61750 Presbyterian Women	225.82	500.00	(274.18)	45.16%
61760 Monte Vista Grove Home		4,100.00	(4,100.00)	0.00%
61770 Westminister Garden		1,100.00	(1,100.00)	0.00%
61780 Camp & Conference Grants		11,700.00	(11,700.00)	0.00%
61790 Zephyr Point Conference Center		200.00	(200.00)	0.00%
61795 Living John Edwards Heirs		100.00	(100.00)	0.00%
Total Foundation Pass Through Grant	13,500.53	57,000.00	(43,499.47)	23.69%
Non Budgeted Restricted Grant				
61400 Congregational Partnering Grant	180,250.00		180,250.00	0.00%
61500 Church Development	11,500.00		11,500.00	0.00%
61610 Ciclica	50,000.00		50,000.00	0.00%
61800 KPC Grant	10,800.00		10,800.00	0.00%
Total Non Budgeted Restricted Grant	252,550.00	-	252,550.00	0.00%
Total Restricted and Unrestricted Expenses	314,896.53	171,500.00	143,396.53	183.61%
Total Expense	816,813.35	605,701.00	39,612.35	134.85%
Net Income/Loss	(295,314.29)	(217.00)	(123,597.29)	

The Synod of Southern California and Hawaii  
Balance Sheet  
as of June 30, 2019

	<b>Total</b>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Bank Accounts</b>	
<b>10000 Cash &amp; Cash Equivalents</b>	
10100 Operating - Chase 786622956	124,012.39
10110 Restricted - Chase 3380085208	323,145.40
<b>Total 10000 Cash &amp; Cash Equivalents</b>	<b>\$ 447,157.79</b>
<b>10200 Short Term Investments</b>	
10220 Presbyterian Investment & Loan Program	1,172,216.27
<b>Total 10200 Short Term Investments</b>	<b>\$ 1,172,216.27</b>
<b>Total Bank Accounts</b>	<b>\$ 1,619,374.06</b>
<b>Accounts Receivable</b>	
<b>11000 Accounts Receivable (A/R)</b>	
11010 Per Capita Receivable	0.00
11015 Allowance for Bad Debts	0.00
11020 Accounts Receivable-Others	0.00
11030 Investment Income Receivable	0.00
<b>Total 11000 Accounts Receivable (A/R)</b>	<b>\$ 0.00</b>
<b>Total Accounts Receivable</b>	<b>\$ 0.00</b>
<b>Other Current Assets</b>	
<b>12000 Prepaid Expenses</b>	
12100 Prepaid Insurance	0.00
12200 Other Prepaid Expenses	0.00
<b>Total 12000 Prepaid Expenses</b>	<b>\$ 0.00</b>
<b>13000 Other Current Assets</b>	
13001 Accounts Receivable-Others	31,697.12
<b>Total 13000 Other Current Assets</b>	<b>\$ 31,697.12</b>
<b>Total Other Current Assets</b>	<b>\$ 31,697.12</b>
<b>Total Current Assets</b>	<b>\$ 1,651,071.18</b>
<b>Other Assets</b>	
<b>20000 Long Term Assets</b>	
<b>21000 Notes Receivables/Mortgage Grants</b>	
21100 Notes Receivable	-441,934.22
21200 Mortgage Grants	0.00
21999 Allowance for Bad Debts	0.00
<b>Total 21000 Notes Receivables/Mortgage Grants</b>	<b>-\$ 441,934.22</b>
<b>22000 Unrestricted Investments - NCF</b>	
22100 Unrestricted Reserve 1075491	741,016.38
22200 Ecclesiastical Reserve 107018	24,903.32
22300 Oiko Credit 109100000069	100,001.50
<b>Total 22000 Unrestricted Investments - NCF</b>	<b>\$ 865,921.20</b>
<b>23000 Unrestricted Investments- NCT Council Assigned</b>	
23100 NCTC - Wilshire Reserve 506083000164	4,309,798.79
<b>Total 23000 Unrestricted Investments- NCT Council Assigned</b>	<b>\$ 4,309,798.79</b>
<b>24000 Temporarily Restricted Investments NCF</b>	

The Synod of Southern California and Hawaii  
Balance Sheet

24100 Church Development Fund 1038031	as of June 30, 2019	3,458,817.29
24200 Southern California Foundation 1060390		195,895.62
24300 Langlie Fund 1033134		23,915.13
24400 Edwards Fund 1033232		20,372.30
24500 Life Income Plans - Paid in Lump Sums		7,395.69
<b>Total 24000 Temporarily Restricted Investments NCF</b>		<b>\$ 3,706,396.03</b>
<b>25000 Permanently Restricted Funds</b>		
25100 Pooled Presbyterian Foundation Accounts		2,604,863.88
25200 Life Income Plans - Est. Permanent Funds		17,542.45
<b>Total 25000 Permanently Restricted Funds</b>		<b>\$ 2,622,406.33</b>
26000 Property Held for Investment		0.00
<b>27000 Fixed Assets</b>		
27100 Furniture and Equipment		34,447.57
27200 Accumulated Depreciation		-33,494.50
<b>Total 27000 Fixed Assets</b>		<b>\$ 953.07</b>
<b>Total 20000 Long Term Assets</b>		<b>\$ 11,063,541.20</b>
<b>Total Other Assets</b>		<b>\$ 11,063,541.20</b>
<b>TOTAL ASSETS</b>		<b>\$ 12,714,612.38</b>
<b>LIABILITIES AND EQUITY</b>		
<b>Liabilities</b>		
<b>Current Liabilities</b>		
<b>Accounts Payable</b>		
30000 Accounts Payable (A/P)		-74,596.13
<b>Total Accounts Payable</b>		<b>-\$ 74,596.13</b>
<b>Other Current Liabilities</b>		
31000 Other Current Liabilities		0.00
31100 Accrued Expenses		1,330.13
31200 Vacation / PTO Accrual		7,933.36
31300 Flexible Spending Account		-1,544.06
31400 403-B Payable		1,600.00
31500 Funds Held in Trust		-452,542.24
<b>Total Other Current Liabilities</b>		<b>-\$ 443,222.81</b>
<b>Total Current Liabilities</b>		<b>-\$ 517,818.94</b>
<b>Total Liabilities</b>		<b>-\$ 517,818.94</b>
<b>Equity</b>		
<b>40000 Net Assets</b>		
41000 Unrestricted Net Assets		1,273,385.94
42000 Unrestricted Net Assets - Council Designated		4,178,421.35
43000 Temporarily Restricted Net Assets		6,183,690.69
44000 Permanently Restricted Assets		2,699,961.01
<b>Total 40000 Net Assets</b>		<b>\$ 14,335,458.99</b>
<b>Opening Balance Equity</b>		<b>0.00</b>
<b>Retained Earnings</b>		<b>-1,064,357.84</b>
<b>Net Income</b>		<b>-38,669.83</b>
<b>Total Equity</b>		<b>\$ 13,232,431.32</b>
<b>TOTAL LIABILITIES AND EQUITY</b>		<b>\$ 12,714,612.38</b>



The Synod of Southern California and Hawaii  
Balance Sheet  
as of June 30, 2019

	<b>Total</b>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Bank Accounts</b>	
<b>10000 Cash &amp; Cash Equivalents</b>	
10100 Operating - Chase 786622956	124,012.39
10110 Restricted - Chase 3380085208	323,145.40
<b>Total 10000 Cash &amp; Cash Equivalents</b>	<b>\$ 447,157.79</b>
<b>10200 Short Term Investments</b>	
10220 Presbyterian Investment & Loan Program	1,172,216.27
<b>Total 10200 Short Term Investments</b>	<b>\$ 1,172,216.27</b>
<b>Total Bank Accounts</b>	<b>\$ 1,619,374.06</b>
<b>Accounts Receivable</b>	
<b>11000 Accounts Receivable (A/R)</b>	
11010 Per Capita Receivable	0.00
11015 Allowance for Bad Debts	0.00
11020 Accounts Receivable-Others	0.00
11030 Investment Income Receivable	0.00
<b>Total 11000 Accounts Receivable (A/R)</b>	<b>\$ 0.00</b>
<b>Total Accounts Receivable</b>	<b>\$ 0.00</b>
<b>Other Current Assets</b>	
<b>12000 Prepaid Expenses</b>	
12100 Prepaid Insurance	0.00
12200 Other Prepaid Expenses	0.00
<b>Total 12000 Prepaid Expenses</b>	<b>\$ 0.00</b>
<b>13000 Other Current Assets</b>	
13001 Accounts Receivable-Others	31,697.12
<b>Total 13000 Other Current Assets</b>	<b>\$ 31,697.12</b>
<b>Total Other Current Assets</b>	<b>\$ 31,697.12</b>
<b>Total Current Assets</b>	<b>\$ 1,651,071.18</b>
<b>Other Assets</b>	
<b>20000 Long Term Assets</b>	
<b>21000 Notes Receivables/Mortgage Grants</b>	
21100 Notes Receivable	-441,934.22
21200 Mortgage Grants	0.00
21999 Allowance for Bad Debts	0.00
<b>Total 21000 Notes Receivables/Mortgage Grants</b>	<b>-\$ 441,934.22</b>
<b>22000 Unrestricted Investments - NCF</b>	
22100 Unrestricted Reserve 1075491	741,016.38
22200 Ecclesiastical Reserve 107018	24,903.32
22300 Oiko Credit 109100000069	100,001.50
<b>Total 22000 Unrestricted Investments - NCF</b>	<b>\$ 865,921.20</b>
<b>23000 Unrestricted Investments- NCT Council Assigned</b>	
23100 NCTC - Wilshire Reserve 506083000164	4,309,798.79
<b>Total 23000 Unrestricted Investments- NCT Council Assigned</b>	<b>\$ 4,309,798.79</b>
<b>24000 Temporarily Restricted Investments NCF</b>	

## The Synod of Southern California and Hawaii

## Balance Sheet

as of June 30, 2019

24100 Church Development Fund 1038031	3,458,817.29
24200 Southern California Foundation 1060390	195,895.62
24300 Langlie Fund 1033134	23,915.13
24400 Edwards Fund 1033232	20,372.30
24500 Life Income Plans - Paid in Lump Sums	7,395.69
<b>Total 24000 Temporarily Restricted Investments NCF</b>	<b>\$ 3,706,396.03</b>
<b>25000 Permanently Restricted Funds</b>	
25100 Pooled Presbyterian Foundation Accounts	2,604,863.88
25200 Life Income Plans - Est. Permanent Funds	17,542.45
<b>Total 25000 Permanently Restricted Funds</b>	<b>\$ 2,622,406.33</b>
<b>26000 Property Held for Investment</b>	<b>0.00</b>
<b>27000 Fixed Assets</b>	
27100 Furniture and Equipment	34,447.57
27200 Accumulated Depreciation	-33,494.50
<b>Total 27000 Fixed Assets</b>	<b>\$ 953.07</b>
<b>Total 20000 Long Term Assets</b>	<b>\$ 11,063,541.20</b>
<b>Total Other Assets</b>	<b>\$ 11,063,541.20</b>
<b>TOTAL ASSETS</b>	<b>\$ 12,714,612.38</b>
<b>LIABILITIES AND EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Accounts Payable</b>	
30000 Accounts Payable (A/P)	-74,596.13
<b>Total Accounts Payable</b>	<b>-\$ 74,596.13</b>
<b>Other Current Liabilities</b>	
31000 Other Current Liabilities	0.00
31100 Accrued Expenses	1,330.13
31200 Vacation / PTO Accrual	7,933.36
31300 Flexible Spending Account	-1,544.06
31400 403-B Payable	1,600.00
31500 Funds Held in Trust	-452,542.24
<b>Total Other Current Liabilities</b>	<b>-\$ 443,222.81</b>
<b>Total Current Liabilities</b>	<b>-\$ 517,818.94</b>
<b>Total Liabilities</b>	<b>-\$ 517,818.94</b>
<b>Equity</b>	
<b>40000 Net Assets</b>	
41000 Unrestricted Net Assets	1,273,385.94
42000 Unrestricted Net Assets - Council Designated	4,178,421.35
43000 Temporarily Restricted Net Assets	6,183,690.69
44000 Permanently Restricted Assets	2,699,961.01
<b>Total 40000 Net Assets</b>	<b>\$ 14,335,458.99</b>
<b>Opening Balance Equity</b>	<b>0.00</b>
<b>Retained Earnings</b>	<b>-1,064,357.84</b>
<b>Net Income</b>	<b>-38,669.83</b>
<b>Total Equity</b>	<b>\$ 13,232,431.32</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$ 12,714,612.38</b>

SYNOD OF SOUTHERN CALIFORNIA HAWAII

Operating 10-21-19

Budget Year 2020

CoA 2.5  
Cream

	2019 Approved Budget	Sept 24, 2019 YTD Actual	2020 Proposed Budget	Explanation/Notes
<b>Income</b>				
52000 Per Capita				2018 Statistics Synod Per Capita \$2.85
52100 Los Ranchos (Qtr)	27,383	27,382.80	26,001	9,123 x 2.85
52110 Pacific (Mth)	27,705	20,793.60	25,368	8,901 x 2.85
52120 Riverside	9,177	612.02	8,793	3,048 x 2.85
52130 San Fernando (Qtr)	13,597	10,197.93	13,190	4,628 x 2.85
52140 San Gabriel (Mth)	18,690	12,522.65	17,303	6,071 x 2.85
52150 Santa Barbara	12,871	5,416.86	11,990	4,207 x 2.85
52160 San Diego (Mth)	30,595	10,971.32	28,919	10,147 x 2.85
52990 Uncollectible PCA	(45,000)		(45,000)	
<b>Total 52000 Per Capita</b>	<b>95,018</b>	<b>87,897.18</b>	<b>86,564</b>	
55580 Revenue for Gen Use				
50110 Investment Dividend/Interest	2,000	2,116.04	2,100	
55170 Winter All Staff Grant	2,500	2,500.00	2,500	Conference for mid governing staff members
54000 Misc Inc	800	571.74	800	
55560 Dividend from Foundation	8,800	4,418.64	8,800	
55570 Wilshire Properties Reserve Fund	324,866	200,000.00	337,097	
<b>Total 55580 Revenue for Gen Use</b>	<b>338,966</b>	<b>209,606.42</b>	<b>351,297</b>	
<b>Total Income</b>	<b>433,984</b>	<b>297,503.60</b>	<b>437,861</b>	
<b>Expenses</b>				
62100 Payroll				
62110 Salaries & Wages - Administrative	224,603	145,637.64	209,719	
62111 Salaries & Wages -REPL	6,901	4,888.35	7,040	
62120 Pension & Medical	69,900	44,881.07	60,898	
62130 FICA	9,847	5,829.45	11,053	
62140 Workers Compensation	2,050	1,340.99	1,989	
62150 Study Leave	3,000	-	5,000	
<b>Total 62100 Personnel Cost</b>	<b>316,301</b>	<b>202,577.50</b>	<b>295,699</b>	
62300 Operating Expenses				
62310 Office Supplies	1,500	559.82	2,000	
62315 Postage & Delivery	500	79.20	250	
62320 Communication	9,500	5,293.95	7,212	Internet, Telephone
62325 Equipment Maintenance	500	-	500	
62330 Equipment Leases	7,000	4,674.01	7,000	Copier
62333 Equipment Purchased	2,000	142.34	4,000	
62335 Rent	2,100	1,160.00	2,400	Arleta Storage
62340 Utilities	6,500	5,350.00	6,500	Utility Payment to San Fernando
62345 Gen Liab & Prop Ins	2,200	1,761.00	2,500	
62350 Taxes, Licenses & Fees	200	163.55	300	

SYNOD OF SOUTHERN CALIFORNIA HAWAII

Operating 10-21-19

Budget Year 2020

	2019 Approved Budget	Sept 24, 2019 YTD Actual	2020 Proposed Budget	Explanation/Notes
62355 Dues & Subscriptions	300	502.39	300	Subscriptions: Carbonite, Grammarly Prebyterians Today, The Presbyterian Outlook
62515 Bank	300	-	100	
Sub Total 62300 Operating Expenses	32,600	19,686.26	33,062	
62400 Meetings				
62360 Exec Mileage & Travel	22,000	13,558.53	22,000	
62370 Employee Mile & Travel	-	361.87	500	
62401 General & Admin	500	-	-	
62403 Commission Of Assembly	1,600	432.23	600	
62404 Work Groups	400	-	300	
62405 Polity & Records	300	-	300	
62406 Committee on Rep & Nominations	300	-	300	
62407 Permanent Judicial Commission	1,500	-	2,500	
62409 Synod Assembly	3,000	34.16	2,000	
62410 General Assembly	-	-	5,000	
62411 Synod Moderator	1,500	700.41	1,600	
Sub Total 62400 Meetings	31,100	15,087.20	35,100	
62550 Professional Services				
62200 Personnel Costs	-	1,762.50	-	Premier Tax and Finance - Consulting (Training for Bookkeeper)
62500 Audit/Review	8,500	-	7,800	3rd year of review revisit next year for possible full audit
62510 Legal	8,000	1,710.00	4,000	
62551 Payroll Fee	900	1,747.18	2,500	Payday
62552 Website Maintenance	3,000	2,500.00	3,000	
62553 Hardware & Software Maintenance	2,000	814.99	1,500	
62520 Technical Support	-	-	600	
62800 Training Expenses	14,000	2,487.05	14,000	Zephyr Point mileage reimbursement and Creating Healthy Boundaries Training
62810 Staff Support	300	-	-	
Sub Total 62550 Professional Services	36,700	11,021.72	33,400	
<b>Total Operating Expenses</b>	<b>100,400</b>	<b>59,705.00</b>	<b>121,862</b>	
62750 Special Program				
61900 Winter All Staff Grant	2,500	2,500.00	2,500	
62710 Monte Vista Grove Fndraiser	1,200	1,600.00	1,000	
62751 Presbytery of Pacific - HI Delegates	3,500	1,476.52	6,500	
62752 So California Christian Forum	10,000	8,333.30	10,000	
62990 Miscellaneous Expenses	300	-	300	
Sub Total 62750 Special Program	17,500	13,909.82	20,300	
<b>Total Expenses</b>	<b>434,201</b>	<b>276,192.32</b>	<b>437,861</b>	
<b>Budget Surplus/(Shortfall)</b>	<b>(217)</b>	<b>21,311.28</b>	<b>-</b>	

SYNOD OF SOUTHERN CALIFORNIA HAWAII

Restricted

Budget Year 2020

	2019 Approved Budget	Sept 24, 2019 YTD Actual	2020 Proposed Budget	Explanation/Notes
<b>Income</b>				
55000 Restrict Program Funds				
55110 Chaplaincy	57,500	35,422.31	57,500	Revenue will match actual expense, transfer will be booked
55120 JPIC	12,000	4,915.81	12,000	Revenue will match actual expense, transfer will be booked
55130 REPL	30,000	2,739.94	30,000	Revenue will match actual expense, transfer will be booked
Unrestricted Fund	-	-	15,000	2020 Budget: NTSWest \$15,000.00 Unrestricted Fund
55140 Church Development Fund	15,000	10,496.00	-	\$10,496 for Missioninsite
55160 Foundation Pass Through Grants	57,000	13,500.52	56,100	Revenue will match actual expense, transfer will be booked
Sub Total 55000 Restrict Program	171,500	67,074.58	170,600	
55150 Congregational Partnering Grant	-	220,250.00	-	
55155 KPC Grant	-	10,800.00	-	
Sub Total Non Budgeted Restricted	-	231,050.00	-	
<b>Total Restricted Fund Income</b>	<b>171,500</b>	<b>298,124.58</b>	<b>170,600</b>	
<b>Expenses</b>				
61000 Program Services				
61100 JPIC	12,000	2,612.00	12,000	
61200 Racial Ethnic Pastoral Leadership	30,000	6,000.00	30,000	Scholarship to Timothy Matthew Woho Lee
61300 Chaplaincy Consortium	57,500	36,452.30	57,500	
61600 Missioninsite	15,000	10,496.00	-	
Sub Total 61000 Program Services	114,500	55,560.30	99,500	
61700 Foundation Pass Through Grants	900	-	-	
61504 La Casa de SG Comm Center	-	6,000.00	-	Consultant assessment for three months
61710 Witness for Peace	18,700	5,710.79	18,700	
61720 Union Station Foundation	11,900	3,634.14	11,900	
61730 Franciscan Friars	7,200	3,634.14	7,200	
61740 La Casa de SG Comm Center	600	295.63	600	
61750 Presbyterian Women	500	225.82	500	
61760 Monte Vista Grove Home	4,100	-	4,100	
61770 Westminister Garden	1,100	-	1,100	
61780 Camp & Conference Grants	11,700	-	11,700	
61790 Zephyr Point Conference Center	200	-	200	
61795 Living John Edwards Heirs	100	-	100	
Sub Total 61700 Foundation Pass Through Grants	57,000	19,500.52	56,100	
Total Budgeted Restricted Programs	171,500	75,060.82	155,600	
61900 Non Budgeted Restricted				
61400 Congregational Partnering Grants	-	210,250.00	-	Comm Bellflower, Korean United, Honolulu, Hosanna, Faith PC, Orange Canaan, Westminister, Stewardship Kaleidoscope, Ebenezer, SDKUPC, First Press of Inglewood, Asylum Hopitality
Unrestricted Fund	-	-	15,000	2020 Budget: NTSWest \$15,000.00 Unrestricted Fund
61500 Church Development	-	15,500.00	-	Puente de Esperanza PC, Pastora Lab,
61610 Ciclica	-	50,000.00	-	
61800 KPC Grant	-	11,800.00	-	KPC Pastoral training, NCKPC Reg Fee for 8, NCKPC Vision Conf LA
Total 61900 Non Budgeted Restricted	-	287,550.00	15,000	
<b>Total Restricted Program Expense</b>	<b>171,500</b>	<b>362,610.82</b>	<b>170,600</b>	

SYNOD OF SOUTHERN CALIFORNIA HAWAII

Restricted

Budget Year 2020

<b>Budget Surplus/(Shortfall)</b>	-	<b>(64,486.24)</b>	-	
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SYNOD OF SOUTHERN CALIFORNIA AND HAWAII  
2020 Payroll Budget

Group #	Employee Name	2019 Salary	2020 2.00%	2020 Salary	SS RATE 6.20%	Medicare 1.45%	FUTA 6.00%	SUTA 1.10%	Pension 11.00%	Death & Disability 1.00%	*Medical Cost	WC Premium	Study Leave
1	Mark Hong	102,785.28	2,055.71	104,840.99	-	-			11,532.51	1,048.41	24,113.43	910.03	3,000
1	Fried Wilson	72,820.80	1,456.42	74,277.22	4,605.19	1,077.02	420.00	817.05	8,170.49	742.77	11,617.44	644.73	1,000
1	Joanne Bortfeld	30,000.00	600.00	30,600.00	1,897.20	443.70	420.00	336.60	3,366.00	306.00		433.80	1,000
		205,606.08	4,112.12	209,718.20	6,502.39	1,520.72	840.00	1,153.65	23,069.00	2,097.18	35,730.87	1,988.57	5,000
1	Narcissis Tucker Bishop	6,901.20	138.02	7,039.22	436.43	102.07	420.00	77.43				-	-
		6,901.20	138.02	7,039.22	436.43	102.07	420.00	77.43	-	-	-	-	-
	Sub Total				6,938.82	1,622.79	1,260.00	1,231.08	23,069.00	2,097.18	35,730.87	1,988.57	5,000
		<b>2019 Actual</b>	<b>2019 Budget</b>	<b>2020 Proposed Budget</b>									
62110	Salaries & Wages	102,803.04	224,603	209,719									
62111	Salaries & Wages -REPL	3,450.60	6,901	7,040									
62120	Pension & Medical	30,223.50	69,900	60,898									
62130	Payroll Tax	4,115.30	9,847	11,053									
62140	Workers Compensation	991.49	2,050	1,989									
62150	Study Leave	-	3,000	5,000									
	Total Support Services	141,583.93	316,301	295,699									

**Synod of Southern California and Hawaii**  
**SYNOD ASSEMBLY**  
**November 2, 2019**

**Eccl 1.1**  
**Gray**

**REPORT OF THE STATED CLERK**  
**Mark E. Hong**

**1. Declaration of a Quorum**

**For Action**

The Clerk recommends that the moderator declare that a quorum is present if the following provisions are met:

Bylaws, Article IV, Structure, A. SYNOD ASSEMBLY, 9. Quorum  
*A quorum of the Synod Assembly shall be **sixteen (16) commissioners**, at least **eight** of whom shall be **ruling elders** and at least **eight** of whom shall be **teaching elders**, representing at least **five presbyteries**.*

**2. Adoption of the Agenda**

**For Action**

The Clerk recommends adoption of the Agenda as distributed for this meeting.

**3. Corresponding Members**

**For Action**

The Clerk recommends seating any corresponding members who may be present after they have introduced themselves.

**CONSENT AGENDA**

The next group of items is recommended for approval as part of a consent agenda or omnibus motion, which provides for efficient action on items that are presumed to be routine and non-controversial. All items on the consent agenda can be approved with one motion. It is important to note that any one commissioner can request that any item be removed from the consent agenda. The request does not require a second. Questions for clarification about any item may be raised without removing it from the agenda, but if a commissioner wishes to debate any item on the consent agenda it should be removed from the consent agenda.

**4. Appointment of Journal Clerk**

**For Action**

The Clerk recommends approval of the appointment of Fried Wilson as Journal Clerk.

**5. Minutes of the November 2018 Synod Assembly**

**For Action**

The Clerk recommends approval of the minutes of the November 3, 2018 meeting of the Synod Assembly.

**6. New board members for PCCCI**

**For Action**

TE Hayes Noble (LR, 2022), RE Bob White (PA, 2023) RE Roger Kahle (SB, 2023)

**7. New board members for Zephyr Point**

**For Action**

TE David Won (PA, 2020), TE Eliseo Morales Jr. (LR, 2023), RE Ruth Mandernach (SF, 2023)

**8. Delegate the moderator to approve the minutes from this meeting.**

**For Action**

Since the Synod Minutes Review will take place in March, the Assembly will not have the opportunity to approve it before the review. This decision was also made in 2018 before the 223<sup>rd</sup> GA.



**The following items are for informational purposes only:**

**9. Synod Manual of Operations**

**For Information**

The Synod has a manual of operations, a sexual misconduct policy, and a protection policy for children and youth as required by G-3.0106

**10. Insurance Coverage**

**For Information**

The Synod has property and liability insurance coverage as required by G-3.0112.

**11. Financial Review for 2018**

**For Information**

The Synod is in process of having a financial review of the 2018 statements conducted by Scott Krivis & Company CPA. The review is anticipated to be completed before the end of the year.

**12. Permanent Judicial Commission Roster**

**For Information**

The Stated Clerk as required by the Book of Order at D-5.0206b reports the names of the following members of the Synod Permanent Judicial Commission whose terms have expired in the last six years.

<u>Class of 2019</u>	<u>Class of 2017</u>	<u>Class of 2015</u>
TE Shelby Larson	RE Marie Castellano	TE. Daryl Fisher-Ogden
RE Peter Lee	TE Mickie Choi	RE Curtis McKee
RE Izar Martinez	TE Peter Hintzoglou	RE Chuck Wakamoto
RE Pat Niles		

**13. The Review of the Presbytery Minutes**

**For Information**

The Polity and Records Committee conducted the Review on August 29 at the San Gabriel Presbytery Center. All seven Presbyteries participated.

**14. New Hire**

**For Information**

Mrs. Joanne Yi-Bortfeld was hired and started her work as the bookkeeper at the beginning of the year.

**15. Synod Meetings in 2020**

**The Commission of Assembly: February 15, June 6, October 10, December 5 (all Saturdays)**

**The Assembly: November 14 (Saturday)**

**SYNOD OF SOUTHERN CALIFORNIA AND HAWAII  
SYNOD ASSEMBLY STATED MEETING  
St. Luke's Presbyterian Church  
Rolling Hills Estates, California  
Saturday, November 3, 2018**

**PLENARY I**

**CALL TO ORDER**

The Synod of Southern California and Hawaii met in its 66<sup>th</sup> Stated Meeting on November 3, 2018, at St. Luke's Presbyterian Church in Rolling Hills Estates, California. The Moderator, Ruling Elder Susan Skoglund, called the meeting to order at 9:05 a.m. and opened with prayer.

**ATTENDANCE** (By Presbytery, noting absences, excuses and vacancies)

(E = excused; A = absent; V = vacancy)

		<b><u>Presbytery</u></b>	
		<b><u>Los Ranchos</u></b>	
	TE	Inn Chul	Kim
E	TE	Dee	Lily
E	TE	Anette	Rihovsky
	RE	Kathleen	Julian
	RE	Sue	Currie
	RE	Paul	Kim (alt)
		<b><u>Pacific</u></b>	
E	RE	Argel	Chay
E	RE	Katherine	Clark
E	RE	Bunny	Withers
	TE	Billy	Song
	TE	Daniel Changhyun	Ko
	TE	Ann	Hayman
		<b><u>Riverside</u></b>	
	RE	Jim	Shepard
	RE	Josephine	Mueller
	TE	Ralph	Mueller
E	TE	Sam	Roberts

		<b><u>San Diego</u></b>	
	TE	Michael	Mudgett
	TE	Michael	Wallman
V	TE		
V	RE		
V	RE		
V	RE		
		<b><u>San Fernando</u></b>	
	RE	Carol	Sherwood
V	RE		
V	TE		
	TE	Ken	Baker (alt)
		<b><u>San Gabriel</u></b>	
	TE	N'Yisrela	Watts-Afriyie
	TE	Diane	Frasher (alt)
E	RE	Steve	Salyards
E	RE	Janice	Takeda
	RE	Fried	Wilson (alt)
		<b><u>Santa Barbara</u></b>	
	RE	Jim	Stueck
	RE	Sandy	Thoits
V	TE		
	TE	Suzanne	Malloy

<b>Officers</b>	
RE Susan Skoglund, Moderator	TE Mark Hong, Synod Executive/Stated Clerk
TE Joshua Yee, Vice Moderator	
RE Bill Hughes, Treasurer	

<b>Corresponding Members</b>	
None to Report	

<b>Those present to report and guests</b>	
TE Sunny Kang, JPIC	TE Narcissis Tucker Bishop, REPL

RE Cliff O'Daniel, JPIC	TE Heidi Worthen Gamble, POP
Ms. Pam Hodges, PW of the Synod	TE Elizabeth Gibbs Zender, LAC+USC
RE Hagar Benitez, Los Ranchos Pby.	Mr. Bedford Holmes, Zephyr Point

## **WELCOME**

TE Joshua Yee, Synod Vice-Moderator and a parish associate at St. Luke's welcomed the assembly to the church.

## **INTRODUCTIONS**

Synod Executive and Stated Clerk Mark Hong asked those present to introduce themselves to the assembly.

## **REPORT OF THE STATED CLERK**

TE Mark Hong presented a written report.

## **Declaration of a Quorum**

The Clerk advised that a quorum was present and the Moderator declared a quorum present. A quorum as stated in the Bylaws, Article IV, Structure, A. Synod Assembly is as follows: *A quorum of the Synod Assembly shall be sixteen (16) commissioners, at least eight of whom shall be ruling elders and at least eight of whom shall be teaching elders, representing at least five presbyteries.*

## **Adoption of the Agenda**

The Clerk recommended and the Assembly VOTED to adopt the agenda as distributed at this meeting.

## **Seating of Corresponding Members**

The Clerk recommended and the Assembly VOTED to seat any corresponding members who may be present after they have introduced themselves.

## **Consent Agenda**

### **1. Appointment of Journal Clerk**

The Clerk recommended approval of the appointment of RE Fried Wilson as Journal Clerk.

### **2. Minutes of the April 2018 Synod Assembly**

The Clerk recommended approval of the minutes of the May 6, 2017 meeting of the Synod Assembly as included in the documents sent with the call to this meeting.

**3. New Board Members for Zephyr Point**

The Clerk recommended the approval of RE Shelley Randles (SG), RE Staci Alecci (SG), TE Paul Knopf (RS-second term), TE Erin Thomas (RS-second term).

**4. New Board Members for Presbyterian Camps and Conference Centers, Inc.**

The Clerk recommended the approval of TE Sam Roberts (RS-2021), RE Bill Hughes (SB) and RE Jim Stueck (SB-2021, second term).

It was VOTED to APPROVE the consent agenda.

The following items were presented for information.

**Report of the Synod Permanent Judicial Commission (PJC)**

**Bucklin v. Los Ranchos (2014-R-10)**

Granted the Dismissal Request by Los Ranchos on February 12, 2018.

**Pacific Palisades v. Pacific (2017-R-1)**

The Parties have reached a settlement on June 20, 2018 and the SPJC approved the settlement on July 5, 2018.

**Spitzer v. Riverside (2017-R-3, Big Bear),**

The Complainant, Mr. Robert Spitzer, filed for Withdrawal and the SPJC approved the request on July 5, 2018.

Gerry Tayler (SD) has submitted her resignation from the SPJC on October 8.

**Permanent Judicial Commission Roster**

The Stated Clerk as required by the Book of Order at D-5.0206b reports the names of the following members of the Synod Permanent Judicial Commission whose terms have expired in the last six years.

<u>Class of 2017</u>	<u>Class of 2015</u>	<u>Class of 2013</u>
RE Marie Castellano	TE Daryl Fisher-Ogden	TE Paul Bang-uk Chun
TE Mickie Choi	RE Curtis McKee	TE Ann Hayman
TE Peter Hintzoglou	RE Chuck Wakamoto	RE Linda Therien
RE Larry Lindsay		

**Loan to Santa Barbara Presbytery**

The Presbytery has met all its requirements and repaid \$500,000. The funds have been returned to the Church Development Fund.

### **Review of the Presbytery Minutes**

The Polity and Records Committee conducted the Review on October 16 at the New Presbyterian Church in Los Angeles. The following Presbyteries participated: San Fernando, Pacific, Los Ranchos, San Diego (2016)

**Synod Manual of Operations** The Synod has a manual of operations, a sexual misconduct policy, and a protection policy for children and youth as required by G-3.0106.

### **Insurance Coverage**

The Synod has property and liability insurance coverage as required by G-3.0112.

### **Financial Review for 2017**

The Commission of Assembly acting as the Trustees received the 2017 financial review as prepared by the CPA firm of Scott Krivis & Company. The audit is included as Attachment 1.

### **Resignation**

Mr. Barry Peters, our Finance Manager, has submitted his resignation effective at the end of the year. The Personnel Committee has begun its work to find his replacement.

### **Synod Assembly Meetings in 2019 - May 4 (Saturday) and November 2 (Saturday)**

### **Introduction and Welcome**

Mr. Gabriel Meyer, the Executive Director, Southern California Christian Forum

### **REPORT FROM THE SOUTHERN CALIFORNIA CHRISTIAN FORUM**

Gabriel Meyer presented a written report that is presented below.

#### ***Southern California Christian Forum (SCCF)***

*"Seeking opportunities to broaden and deepen encounters among followers of Jesus Christ"*

Since our launch as a new form of ecumenical engagement in 2015, after more than a century as the Southern California Ecumenical Council, the Southern California Christian Forum\* has hosted half-day mini-retreats for Christian leaders from mainline Protestant, Catholic, Orthodox, Evangelical and Pentecostal traditions in many different settings: Fuller Theological Seminary, St. Leon Armenian Cathedral, First Samoan Church of Los Angeles, the Assyrian Church of the East, Azusa Pacific University, synod headquarters of the Evangelical Lutheran Church to name a few.

Forum meetings, based on the Global Christian Forum model\*, engage Christian pastors and leaders on many levels -providing opportunities to worship together, to study and reflect on Scripture in common, to share faith experiences and the stories of our communities, movements, and denominations and to discover and support the rich

tapestry of ministries and outreaches through which our groups engage and challenge our city.

Our annual Ecumenical Prayer Services for the Week of Prayer for Christian Unity have been similarly enriched in recent years by the diversity of the communities which have hosted us and by the profound commitment of so many churches and movements to the unity for which Jesus prayed (John 17:21).

Our Faith and Order Commission continues to meet regularly to study the theological perspectives of our various denominations and traditions and to seek through our study and formal statements to address and influence the progress of Christian unity in our region.

Our region was once graced with many ecumenical initiatives. Today, the Southern California Christian Forum remains one of the few venues in which Christians of many different traditions can pray, study, and work together across denominational lines. It is particularly notable that the SCCF seeks to be a place of meeting between mainline Churches, Catholics, Eastern Orthodox, and Evangelicals and Pentecostals. In divisive times, such occasions for dialogue and common witness are more indispensable than ever.

For information about the SCCF and ecumenism in Southern California, visit our website at: [www.socalforum.net](http://www.socalforum.net) (currently under construction) and for more information about the Global Christian Forum, visit their website at: [www.globalchristianforum.org](http://www.globalchristianforum.org).

End of Report

Mr. Meyer the thanked the assembly for its interest and financial support.

## **TREASURER'S REPORT**

Synod Treasurer, RE Bill Hughes presented the financial statements of September 30, 2018. These reports were made available to the commissioners with the other meeting materials. The financial reports are included as Attachment 2.

## **REPORT OF COMMITTEE ON REPRESENTATION AND NOMINATIONS**

Committee co-chair RE Sharon Wakamoto presented a written report.

## **FOR ACTION**

**The Committee recommends that the Assembly confirm the following succession as provided in the Synod's Bylaws:**

- The current Moderator, RE Susan Skoglund (SB), automatically becomes the Chair of the Synod Commission of Assembly.

- The current Vice-Moderator, TE Joshua Yee (PA), becomes the Moderator.

**The Committee on Representation and Nominations places in nomination the following persons:**

**Vice-Moderator:** Awaiting response from candidate

**POLITY AND RECORDS COMMITTEE**

**2019 Chair:** RE Martha Kadue

**Class of 2021**

Dee Lily, LR, Wf-TE (1<sup>st</sup> term)  
Steve Salyards, SG, Wm-RE (2<sup>nd</sup> term)  
Awaiting response from candidate

**Currently Serving Members of Polity and Records (9 members)**

**Class of 2020**

Martha Kadue, PA, Wf-RE  
Carole Ostrander, SD, Wf-RE  
Don Reiersen, RS, Wm-RE

**Class of 2019**

David Won, PA, Am-TE  
Areta Crowell, SF, Wf-RE  
Vacancy

**PERMANENT JUDICIAL COMMISSION**

**To fill a vacancy in the Classes of 2021 and 2023 – Awaiting response from candidates**

**Currently Serving Members of the PJC (11 members)**

**Class of 2019**

Pat Niles, LR, Wf-RE  
Shelby Larsen, PA, Wf-TE  
Peter Lee, PA, Am-RE  
Izar Martinez, RS, Hm-RE

**Class of 2021**

R. Winston Presnell, LR, Wm-TE  
Bob Wendel, SG, Wm-TE  
Vacancy – SB

**Class of 2023**

Lee Ireland, RS, Wm-TE  
John Langfitt, SF, Wm-TE  
Linda Therien, SD, Wf-RE



Vacancy – SB, SD, SG, or SF

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**The Directors of the following three related entities are nominated by their respective nominating committees and approved by the Synod Assembly.**

**MONTE VISTA GROVE HOMES**

**Class of 2019**

Rev. Rex McDaniel, SG, Wm (1st term)

**Class of 2020**

Dr. Kathleen Tingus, SF, Wf (1st term)

**Class of 2021**

Mr. Al Boegh, SG, Wm (2<sup>nd</sup> term)  
Rev. Bruce Calkins, PA, Wm (2<sup>nd</sup> term)  
Mr. Ken Riley, SG, Wm (2<sup>nd</sup> term)  
Ms. Alicia Romo, \*, Wf (2<sup>nd</sup> term)  
Rev. Tom Wentz, SG, Wm (2<sup>nd</sup> term)  
Ms. Karen Walter, SG, Wf (1st term)  
\*non-Presbyterian

Names for Presbyterian Camp and Conference Centers and Zephyr Point will be presented separately.

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**Individual Codes**

A	Asian	m	Male
B	Black	f	Female
H	Hispanic	TE	Teaching Elder
ME	Middle Eastern	RE	Ruling Elder
N	Native American		
W	White		

End of Report

The Moderator called for nominations from the floor. Hearing none, the nominations were closed and those persons nominated were ELECTED by the assembly.

**REPORT OF PRESBYTERY OF THE PACIFIC**

TE Heidi Worthen Gamble, Mission Catalyst for the Pacific gave the report. She spoke about the many mission activities of the presbytery and their churches. That includes the Matthew 25 movement on immigration that works to protect and defend unprotected people in Jesus name and a program to send delegations to advocate of those who are being unlawfully restrained. They experiment and are more involved in movements than in programs. The presbytery continues to sponsor mission trips for youth and younger adult which are well received. Each year one presbytery meeting is dedicated to mission.

At the end of the report the Moderator to asked one of the Commissioners to pray for this presbytery and its members.

## **REPORT OF THE LAC+USC CHAPLAINCY PROGRAM**

TE Elizabeth Gibbs Zehnder, the Presbyterian Chaplain at LAC+USA Medical Center is supported through the Presbyteries of the Pacific, San Gabriel, San Fernando and Los Ranchos as well as by the Synod of Southern California and Hawaii. She presented the written report that is included below and then spoke about how others can become involved this ministry.

### **Chaplain's Corner, August 2018 Update**

Today I visited a young woman who is the sole caregiver for her mother. It's just the two of them. Her mother's health is fragile and her prognosis is complex.

Her mother slept while we softly spoke – even though her breath was steady, her pale skin and thinning hair revealed how cruel her disease has been.

I asked the young woman to tell me about her mom, before she was sick. Her face lit up as she told me " My mom is a generous and kind person! She enjoys exercising and eating healthy. She loves her work. She is a seamstress and she would work long days." She paused, and as if a cloud passed over her face, tears filled her eyes – she is all that I have, all that I want...I beg God for a miracle, to heal her, I pray that she won't suffer. I don't know why this had to happen. I have nothing left to say to God.

We sat together, her tearful confessions hanging between us and the bed where her mother slept. Then I asked her if I could give her a gift. "A friend from my church is also a seamstress – she created a quilt and sewed a prayer and blessing into it. She told me to give it to a patient who needs it. I think your mom is the one who should have it." She agreed and I went and got the quilt. She helped me tuck it in over her mother's thin frame -"She gets so cold now, she is so delicate – she will love it!" The doctors came in and our visit ended, but I know that quilt will be a reminder to both of them that God is with them, even in the midst of this difficult hospitalization.

My friend Sherri has been inspiring several of the quilters, knitters and crocheters at Culver Presbyterian to create blankets and quilts for patients at LAC+USC. She only passes them along to me after the church has blessed them and prayed for those who will receive them.

Throughout the year, chaplains share handmade blankets with those who are struggling with their hospitalization or nearing the end of their life. In the week before Christmas chaplains and a crew of volunteers come and give a handmade quilt to each patient in the hospital. This means that we need handmade blankets (about 600!) and volunteers to share them with the patients. If this sounds like good news to you, please reach out to me to find out more. My email is Elizabeth.GibbsZehnder@gmail.com.

Thanks!

Rev. Elizabeth Gibbs Zehnder  
Chaplain, LAC+USC Medical Center

End of Report

## **REPORT OF PRESBYTERIAN CAMP AND CONFERENCE CENTERS, INC.**

Paul Knopf, President of PCCCI, sent a written report that is included below.  
Dear Myuiki and Ann,

In preparation for the Healthy Boundaries Training Session at Union Church on Thursday, September 5, I am providing you some additional information to help you prepare for it. Ann, I am including you as well since I understand you reserved the day with the church and I see you will be attending as well.

1. The session will start at 9:00 a.m. and conclude by 4:00 p.m.
2. The latest attendance count is 34 attendees plus the presenters and Synod which will number 4 or 5 additional people. I will keep you apprised the anticipated attendance as we near the date of the presentation as I expect that it will be somewhat higher.
3. The presenter would like the room setup with round tables for the attendees. We will also need to have sound system with a microphone for the speaker and one for question from the audience and the capability of projecting a presentation on a screen from a laptop.
4. It would be helpful if the church could provide coffee and hot water for tea in the morning.
5. The Synod will bring breakfast pastries for the morning. We will also be providing lunch. Recommendations and suggestions would be appreciated for any restaurants/caterers in the area that Union Church has used so we could better plan for the lunch. It should be something simple such as sandwiches and salads.

I have never visited Union Church so I am not familiar with the parking situation. Do you have a parking lot and if so how many cars will it hold? If needed what other parking is available in the neighborhood on a Thursday morning? I know that some people who will be attending are planning to use public transportation.

Greetings,

The mission of the Presbyterian Camp and Conference Center, Inc. (PCCCI) is, *“To minister to all people by providing special places set apart from daily life that offer experiences for persons to encounter God through Jesus Christ and to live transformed lives by the power of the Holy Spirit.”* The PCCCI Board continues to further this mission and in doing so, made a significant change this year.

In the Spring of 2018, after an open search process, the PCCCI Board hired Nery Vara as the new Executive Director of the Big Bear Lake Christian Conference Center (BBLCCC). Nery was previously the BBLCCC Assistant Director under longtime PCCCI President/Chief

Administrative Officer, the Rev. Rick Harrison. Our search was part of a succession plan initiated by Rick, which set up PCCCI for a confident future. Under Rick's and now Nery's leadership, we are experiencing record highs in guest group bookings and revenues and project to finish in the black for the first time since PCCCI has been in existence. Praise be to God! And despite these record bookings and revenues, we still have openings for guest groups at Big Bear. If the Synod, its constituent presbyteries, or their constituent congregations would like a special place set apart, please consider your local Presbyterian conference center at Big Bear Lake. Also, registration for the March Madness Winter Camp (March 22-24) is now open (for Jr High and High School students).

While things are going well at Big Bear, there is excitement about our Rancho La Scherpa (RLS) property as well. PCCCI is currently partnering with Hope Refuge, Inc., an organization "dedicated to seeing that every sex trafficking survivor has a place of refuge where they can transition from slavery to freedom." Hope Refuge has been operating their program as a long-term guest group, bringing hope to some of the most hopeless in our society. Hope Refuge is on the verge of becoming the first organization to be granted a therapeutic license to house and care for up to 24 survivors of sex trafficking (the current maximum is 8). And as we began discussions about renewing/updating our guest group contract, Hope Refuge initiated a new conversation: purchasing Rancho La Scherpa. The PCCCI Board is currently in the process of appraising the RLS property with the intention of negotiating a sale of RLS to Hope Refuge, to bring to you, the Synod Assembly, for approval. Remarkably, these conversations/negotiations have begun and continue while litigation is pending, resulting from the 2016 Scherpa Fire that was started on this property. While we are not ready to present a potential sale today, will you begin to prayerfully consider this possible future?

Administratively, in response to our leadership succession and structural change, we are in the process of updating our by-laws with the intention to present them for approval at the next Synod Assembly meeting. As part of the Synod's oversight of our Board, we submit a copy of our most recent financial review and recommend for election to the Board of PCCCI the following:

- Shelley Randles, a white, female, Ruling Elder at Claremont Presbyterian Church (in San Gabriel Presbytery) to the class of 2018 (which she is currently serving) and to a 1-year term (2<sup>nd</sup> term) in the class of 2019.
- Erin Thomas, a white, female, Teaching Elder at Calvary Presbyterian Church (in Riverside Presbytery) to a 3-year term (2<sup>nd</sup> term) in the class of 2020 (which she is currently serving).
- Paul Knopf, an Asian, male, Teaching Elder at Magnolia Presbyterian Church (in Riverside Presbytery) to a 3-year term in the class of 2020 (which he is currently serving).
- Sophia Alecci, a white, female, member at San Marino Community Presbyterian Church (in San Gabriel Presbytery) to a 3-year term in the class of 2020 (which she is currently serving).
- Bill Hughes, a white, male, Ruling Elder at Emmanuel Presbyterian Church (in Santa Barbara Presbytery) to a 3-year term (2<sup>nd</sup> term) in the class of 2021.

End of Report

## **REPORT OF PRESBYTERY OF LOS RANCHOS**

RE Sue Currie reported that the presbytery held a 50<sup>th</sup> anniversary celebration on October 14 to commemorate its founding in 1968 when the former Presbytery of Los Angeles was divided into four presbyteries. Their festivities highlighted the increasing diversity of the presbytery membership just as that part of Southern California is becoming more diverse. After several church departures, she reported that now there are no congregations seeking dismissal. The do, however, have four Administrative Commission at work dealing with congregational conflicts. The presbytery is working on a set of mission statements to guide their work in the future.

At the end of the report the moderator one of the commissioners to pray for this presbytery and its members.

## **REPORT OF ZEPHYR POINT PRESBYTERIAN CONFERENCE CENTER**

### **Part 1**

Executive Director Bedford Holmes spoke about this facility which is the oldest Presbytery conference center in the Western part of the United States. This center was started by the former of Synod of California and ownership and governance are now shared by the Synod of Southern California and Hawaii and the Synod of the Pacific. He spoke about their ever growing number of programs and people served there. This year there were 619 youth involved in the summer camp programs including four from our presbyteries sponsored by this Synod.

He presented the following written report that is provided below.

### **Executive Director's Report November 2018**

#### **Dear Synod Members,**

Thanks once more for the privilege of serving as your executive director at Zephyr Point. We so appreciate your support over the years including the service of the board members you provide that serve on the Zephyr board of directors.

#### **Program:**

Our summer programs continue to be well received. Our youth & children's programs had combined 619 kids attend- 50 more than the previous year. This includes 7 weeks of Day Camp, two Jr. High weeks and two Sr. High weeks as well as a Jr. High backpacking week.

Our adult-centric conferences again went well, including our Artists, Zephyr Experience, Interim Pastor Training, Hand Bells, and Tuning at Tahoe offerings. Hand Bells was full this summer with over 80 bell ringers in attendance- 20 more than the year before. We also held our second annual Family Camp during the 41h of July week with 48 folks in attendance - also 20 more than the year before.

Our program offerings continue to grow, in 2017 we had 1,579 participants - in 2018 it grew to 1,705 an 8% increase.

**Marketing/Guest Service:**

Promotional Activities continue to be successful in drawing folks to Zephyr Point. Per the September financial reports, we are running 9 % ahead of budget for rental business. The evaluations from all our guests continue to be positive, indicating excellent guest ratings on hospitality, housekeeping, foodservice and spiritual impact. According to our evaluations over 90% of our guests would recommend Zephyr Point to their friends.

We are excited to report that in 2017 we served 459 groups, a new record- in 2016 we served 442. We project that we will have served over 470 groups in 2018 and over 25,000 guests. In particular: we are grateful for the hundreds of guests that come from So Cal for refreshment and spiritual enrichment at Zephyr Point.

**Finance & Business:**

The financial report as of the end of September 2018 indicates that we generated \$4,189,046 in income; 6.5% more than our planned budget forecast of\$ 3,921,270. Our expenses at the end of September are only at \$3,395,376-7.5% below budget. Consequently, we have a net surplus of \$793,670 at the end of September as opposed to the \$249,922 we had budgeted to make. According to our cash flow statement at the end of September we had \$2,242,620 in our various savings accounts.

**Property**

I am pleased to announce that we have launched the Dobbins Hall project! (Please note the brochures provided). The renovation will be a comprehensive upgrade including new flooring, windows, AV & heating system, lighting, roof, bathrooms as well as new decking, balcony and entrance. Our hope is to get all the exterior foundation and steel work completed this Fall, then move inside and execute the interior remodeling over the winter months. Once Spring arrives, we will conclude the project with a new roof and finish work on the deck, balcony and front entrance.

Total cost is 1.9 million dollars and we have raised half of that amount. We are looking for additional sources of funding and would ask the Synod to consider a \$100,000 grant toward the project. Your donation would be an investment in the thousands of individuals who use Dobbins Hall as a place of worship, education and enrichment.

**Information**

Please stop by and pickup information on Zephyr Point available in the church foyer. In particular; look at our 2017 yearend report that provides details on the various departments of our ministry.

End of Report

He concluded his report with a request that the Synod consider a gift of \$100,000 to the Dobbins Hall fund raising campaign as a one-third owner of the facility. One-third of the board seats are designated for persons from this Synod. The Commission of Assembly had a similar presentation at their last meeting and referred the decision on the donation to the Assembly. This item will be on the floor later in the meeting.

At this point the Moderator asked the Vice-Moderator to chair the next item on the agenda.

## **REPORT OF THE COMMISSION OF ASSEMBLY**

RE Susan Skoglund presented the written report of the Commission of Assembly in the absence of the Commission Chair Janice Takeda.

The Synod Commission of Assembly has met twice in person since the last meeting of the Synod Assembly on April 14, 2018. Minutes of the meetings of June 30 and October 13 have been made available to commissioners on the synod website and include the actions taken by the Commission. A summary of significant actions includes the following items that are reported for information.

### **Trustees**

Reviewed and received the financial review for the calendar year 2017 prepared by Scott Krivis & Company, CPAs. 10/13/2018

### **Financial Oversight**

Reviewed the most current set of financial statements. 06/30/2018  
10/13/2018

### **Congregational Partnering Grants**

Approved the request of Pacific Presbytery for a matching grant of \$15,000 for the First Presbyterian Church, Inglewood for their "Joshua Initiative." This initiative has been designed to address the needs of the youth inside and outside the church with the purpose to impact the youth of the current generation to be mentored, empowered, and prepared for the challenges they face in society today. 06/20/2018

Approved the request of San Fernando Presbytery for a matching grant of \$28,625 for Confessing Korean Church from the Korean Ministry Fund, to do needed maintenance, repairs and upgrades on their facilities. This work is necessary in order to offer a healthy comfortable environment for both current members and to outreach to the growing Korean presence in the Northwest Valley where their campus is located. 06/20/2018

Approved the request of Santa Barbara Presbytery for a grant of \$5,000 for the 2019 Santa Barbara Mission Conference from the partnering grant fund allocation for this presbytery. The congregations of Santa Barbara Presbytery's support for the conference exceeds the amount requested as a grant. 06/20/2018

Approved the request of San Gabriel Presbytery for a matching grant of \$45,000 for Korean Good Shepherd Church of Rowland Heights KGS to fix the sanctuary roof. 10/13/2018

Approved the request of San Gabriel Presbytery for a matching grant of \$25,000 for the Korean Language Ministry (KLM) of Pasadena Presbyterian Church to invest in new efforts to build up this ministry. After the dramatic departures of two pastors, is looking to rebuild their ministry within their unique context as a part of a larger multicultural church. 10/13/2018

Approved the request of Pacific Presbytery for a matching grant of \$20,876 for Korean United Presbyterian Church to pay for major repairs to its elevator and for new flooring in its chapel. The lack of an operational elevator creates a physical hardship for their older members as the sanctuary is on the second floor. The carpet in their chapel is so worn that the building is seldom used. 10/13/2018

### **Other Mission Grants**

Approved the request from the Korean Presbyterian Conference-SC for a grant of \$7,000 to help with the costs of sponsoring a Music Festival for the Korean churches of the Synod. This will be their second festival. The first was held in 2017 and attracted musical groups from 10 churches with more than 400 attendees. This year they are expecting 200 singers and 700 attendees. The total expenses for the event have been estimated to be \$14,200. 06/20/2018

### **Nominations and Elections**

Nominated and elected the following persons were nominated to serve on the Committee on Representation and Nominations: 10/13/2018

#### **Class of 2020**

TE Sylvia Karcher – RS  
RE Sharon Wakamoto – LR  
TE Paul Reeves – LR  
Vacancy

#### **Class of 2021**

TE David Won – PA  
TE Wendy Tajima – SG  
TE Suzanne Malloy – SB  
Vacancy

### **Personnel**

Authorized the Officers acting as the Personnel Committee to seek a temporary person and to work toward finding the replacement for the Financial Manager. 10/13/2018

### **FOR ACTION**

The Commission of Assembly recommends that the Synod Assembly approve the proposed 2019 Synod Budgets.

**End of Report**



Susan then asked Treasurer Bill Hughes to present the proposed budgets and answer any questions. Bill then gave an overview of the projected income and expenses. The only major change in the operating budget are slightly higher personnel costs due to a 3% cost of living increase that is proposed for the staff.

The Assembly then VOTED to APPROVE the budgets as presented. A copy of the approved 2019 budget is included as Attachment 3.

Moderator Susan Skoglund then returned to the podium.

## **REPORT OF ZEPHYR POINT PRESBYTERIAN CONFERENCE CENTER**

### **Part 2**

TE Jim Stueck, a member of the Zephyr Point Board of Directors, presented additional information on the conference center and his experiences as a board member. A motion was then moved and seconded that the Assembly donate \$100,000 to Zephyr Point for the Dobbins Hall project. Questions and discussion followed. The Assembly VOTED to APPROVE a gift of \$100,000 to the Zephyr Point Conference Center.

## **REPORT OF PRESBYTERY OF RIVERSIDE**

TE Jim Shepherd presented the report. He spoke about several new projects and new worshipping communities in Apple Valley, Palm Springs and Cathedral City and the continuation of the pastors' retreat at Big Bear. They are in the process of selling their presbytery office and looking for space in one of their churches as well as planning for possible staff reductions and having some staff members work from home. Like many presbyteries they are trying to cope with losses of churches and members. To this end they have formed a discernment team to see what God is calling them to be and to do.

The Moderator then asked TE Diane Frasher to pray for the presbytery and its elders.

## **JUSTICE, PEACE AND THE INTEGRITY OF CREATION**

Sunny Kang presented a written report that follows.

2018 was a quieter year for JPIC workgroup. After holding Climate Crisis Conference, No Way to Treat a Child Palestinian Genocide Conference and Immigration Crisis Conferences, we took the time off from planning conference to reflect on our work.

JPIC's financial support were directed to following programs in 2018.

### **1. \$3000 Malama Internship Program in Kailua, Hawaii**

The Mālama Internship program - the word Mālama is a Hawaiian word for "stewardship" – brought together four young adults (18-21) for a 10-week pastoral internship at Christ Church Uniting to serve as stewards of God's creation and experience the breadth of ministry as they engage in vocational discernment.

JPIC enabled the interns have the unique opportunity to participate in an immersion service retreat at Kalaupapa on the island of Moloka'i. Kalaupapa was the site for a "leper colony" from 1866 to 1969, quarantining persons with Hansen's disease. The interns served at two

historically protestant congregations as well as at the National Historical Park, clearing vegetation, tending to cemeteries and lawns, painting historical buildings, in general, helping where help was needed. They learned about the tragic, unjust, and then inspiring history of Kalaupapa, its people, their culture, and the 'aina (land). They will also worshipped with the residents of Kalaupapa.

2. \$2000 to send Synod's Creation Care Educator to Patriarch Bartholomew's Symposium in Greece.

On June 5-8 Tom English was at The Saronic Islands, Greece at the conference called "Towards a Greener Attica: Preserving the Planet & Protecting its People" sponsored by the Patriarch Bartholomew of the Orthodox Church. Tom's report is below.

This Symposium is an extremely rare opportunity for me to interact with a variety of highly skilled and experienced people to have focused discussions on the impacts of Climate Change and sea level rise on immigration.

*"This international ecological symposium organized by the Ecumenical Patriarchate will convene theologians and scientists, political and business leaders, as well as activists and journalists from all over the world. Participants will explore the pressing environmental problems of the region and its islands, examining the connections between ecology and economy, particularly in the context of pressing social and environmental challenges of our time."*

*"... the Ecumenical Patriarchate is organizing this symposium in order to explore the pressing environmental problems of Greece, examining the connections between ecology and economy, particularly in the context of pressing social and environmental challenges of our time. The symposium will also consider the consequences of forced migration in light of the hospitality extended by the government and people of Greece to refugees from the Middle East and Northern Africa. Our aim is to affirm a collaborative response to the ecological crisis, while advocating for a sustainable planet as a sacred legacy for all people and especially our children."*

3. \$2500 for Synod-wide Peace Conference

The 2019 Synod-wide Peace Conference planning committee is asking Synod JPIC for financial support for the conference in the amount of \$2500.00. The conference will take place on Feb. 23, 2019. The purpose of the conference is:

1. To affirm and strengthen Presbyterian peacemaking as an essential aspect of congregational life.
2. To demonstrate the connection between congregational, local community, and international peacemaking efforts.
3. To provide examples of peacemaking things any congregation can do and the tools to help them do it.

We hope to attract young people, so are asking for financial resources to permit us to maximize their participation (e.g. free lunch, minimal registration, and youth/young adult presenters).

Three main speakers will be Sarah Lisherness, the Director of Compassion, Peace & Justice of Presbyterian Mission Agency, Denise Anderson, the former Co-Moderator of the PCUSA and the Coordinator of Racial and Intercultural Justice of Presbyterian Mission Agency, and Emily Brewer, the Executive Director of Presbyterian Peace Fellowship.

End of Report

## **REPORT OF PRESBYTERY OF SAN DIEGO**

TE Michael Mudgett, the Executive Presbytery, reported in the many projects activities in the presbytery.

The Moderator then asked RE Hagar Benitez to pray for the presbytery and its elders. Following the prayer, the Assembly was adjourned for lunch and scheduled to reconvene at 1:00 p.m.

<b>PLENARY II</b>
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At 1:00 the Moderator reconvened the Assembly.

## **REPORT OF PRESBYTERY OF SANTA BARBARA**

RE Sandy Thoits, recently elected Presbytery Stated Clerk, reported and thanked the Synod for its 2018 grant to help its people and congregations recover from the fires and floods which they experienced in late 2017 and early 2018. She also spoke about well supported they were by representatives from Presbyterian Disaster Assistance (PDA). The presbytery has been going through a revisioning process after the loss of so many of their churches and members over the last few years. Morale is improving and several new worshipping communities have been formed. Their Front Porch student housing project in San Luis Obispo continues to flourish with 300-400 students coming each week to their coffee shop and participating in other activities.

The Moderator then asked TE Ken Baker to pray for the presbytery and its elders.

## **RACIAL ETHNIC PASTORAL LEADERSHIP PROGRAM**

REPL Coordinator TE Narcissis Tucker, spoke about the work of the committee and the scholarship program and presented the following written report.

### **Committee Members:**

*Welcome Martin Garcia, TE/Pacific Presbytery! Hagar Benitez, Chairperson/RE/Los Ranchos; Steve Yamaguchi, Vice Chairperson/TE/Pacific; Sharon Wakamoto, RE/AC/Los Ranchos; Debbie Law, RE/Riverside; Alfredo Delgado, TE/Los Ranchos; and Narcissis Tucker Bishop, TE/REPL Coordinator/Riverside. Daniel Bahng, TE/Pacific resigned due to family responsibilities and Lois Hines, RE/At---Large NBPC---SC/Pacific resigned due to health issues. We seek CoRN's help with assigning two Assembly Commissioners. REPL*

*does not have representatives from San Diego, San Gabriel, San Fernando or Santa Barbara Presbytery.*

**Meetings:** We continue to have ZOOM conference call meetings and meetings in Monte Vista Grove Homes in Pasadena.

**Scholarship Recipients for the 2018 School Year:**

**Denise Diaab** – San Francisco Theological Seminary student pursuing a Master of Divinity degree. Denise attends the First PC of San Anselmo; Los Ranchos Presbytery and Josh Matthews, CPM. Denise received a \$6,000 scholarship.

**Rev. Juan Sarmiento** – is pursuing his DMin in Louisville Presbyterian Seminary; Associate Director for Mission for The Outreach Foundation in Nashville; Clifton Kirkpatrick/doctoral advisor and Juan is from San Fernando Presbytery. Juan received a \$2,800 scholarship.

**Diana Kim** – is pursuing a PhD in Theology and Christian Ethics from Fuller Theological Seminary; she works as a Youth/Children's Pastor in Torrance First PC; Pacific Presbytery and Steven Craig/Ann Hayman, CPM; Diana hopes to take the Exegesis and Theology ordination exams sometime in the future. Diana received a \$2,000 scholarship.

**Other happenings:**

**Tim Lee** is now an Inquirer within Los Ranchos Presbytery. Tim is a student in Fuller Theological Seminary. REPL is working on scheduling an interview with Tim. Tim works closely with Alfredo.

REPL sent a letter to The Rev. Dr. Rob Weingartner, Executive Director of The Outreach Foundation on behalf of Rev. Juan Sarmiento. We expressed our support for Juan's ministry and family life and recommended a bit of respite from his work and his studies.

Thank you to Marney Wilde and Barry Peters for their continued support with web site development and financial reporting, respectively.

Six agencies of our denomination were directed by the 223rd General Assembly in St. Louis *"to move toward changing 'racial ethnic people' to 'people of color' in all documents, parlance, and programs from this point forward."* REPL is not one of the six agencies...it's a program of the Synod. We're having discussions around these terms.

REPL is in its 36th year of supporting racial-ethnic students with scholarships. We continue to discuss ways to recruit, re-vision our vision and purpose, and to serve our diverse Presbyterian members.

End of Report

**REPORT OF PRESBYTERY OF SAN GABRIEL**

TE Diane Frasher and TE N'Yisrela Watts-Afriye presented a report about the activities in the presbytery. The presbytery has been active over the last two years in redeploing its real estate assets to better serve its congregations and to address mission needs within its boundaries. This involves selling properties that are no longer needed while acquiring and/or renovating properties in areas with promising opportunities for new and/or expanded mission and ministry. They also have been walking with several congregations as they work to discern their futures. One example is the former Community Church of West Covina. That congregation decided to move from a chartered congregation to become a worshipping community. The presbytery agreed to take over their building and will now be operating it as a community center offering space to other non-profits and churches/worshipping communities as well as to the remaining members who will continue to worship there.

The Moderator then asked TE Ralph Mueller to pray for the presbytery and its elders.

### **REPORT OF PRESBYTERY OF SAN FERNANDO**

Executive Presbyter TE Ken Baker presented the report. This presbytery has been working to make their meetings less business oriented in order to provide time for worship, fellowship and spiritual growth. They are also working to care for their existing churches and to help them better discern their future direction. This includes encouraging their congregations to reach out to their communities rather than concentrating on maintaining the status quo. They are also now trying to work with their members more on discipleship training and developing leadership pipelines rather than just filling slots committee and ministry positions.

The Moderator then asked TE Suzanne Malloy to pray for the presbytery and its elders.

### **REPORT OF THE SYNOD EXECUTIVE**

TE Mark Hong presented a written report which is included below.

As I finish my second year of three-year service for the Synod, I continue to have a greater sense of hope for our church. After many years of anguish and disappointments from dissensions and departures of many brothers and sisters, I am witnessing a fresh sense of desire to do God's missions in one's context as each region of the country is different, and each Presbytery within our bounds is different.

However, the challenge lies in determining what and where God's will lies and how we are to manifest that will in the world, which is drastically different than the one our predecessors witnessed.

In the midst of many challenges, I find encouragement from the Parable of the Talents. What or how many talents we have received is not the crux of the matter, but with what attitude, perspective, willingness, and faith we demonstrate, lies the core message. The master was not discriminatory according to the number of talents since his praise was the same for two

servants who received a different number of talents. The master was keenly interested in the faithful attitude of the servants toward their master.

One thing I have noticed as I have traveled and visited many of our churches in the denomination is that PCUSA is an affluent denomination. And yet, I also see grumbling in spite of who we are and what we have received. Perhaps, that is the biggest challenge before us-the one that resides within us and not in front of us.

I am thankful for all your services and support for the Synod. I celebrate and thank God for allowing me to be a part of His Kingdom. As we work together in unity to achieve one goal-to, bring glory to our Lord Jesus Christ, we too one day will hear our Master saying, "Well done, good and faithful servant! You have been faithful with a few things; I will put you in charge of many things. Come and share your master's happiness!"

Until such a moment, let us continue to endeavor together.

**Since our last Assembly in April, I have been involved with the following:**

- Attended 223<sup>rd</sup> General Assembly in St. Louis
- PCCCI Board Meetings - The Board continues to work toward the sale Rancho La Scherpa to Hope Refuge
- Attended the Annual Assembly of National Caucus of Korean Presbyterian Churches in San Diego
- Attended the Zephyr Point Board meeting in Lake Tahoe
- Was invited to preach at Canyon Hills (PLR), Korean United (PA), Taiwanese First Evangelical Conference (non-PCUSA)
- Attended Monte Vista Grove Home Fundraising Dinner with the following: Susan Skoglund, Janice Takeda, Joshua Yee, Bill Hughes, Fried Wilson, Doska Ross, and Susan Hong
- Attended Compassion Fatigue & Resiliency Workshop, by PDA, hosted by Santa Barbara
- Attended Synod Exec Forum in Kansas City
- Preached during worship service at the September 8th Riverside Presbyterian Meeting
- We were able to send four individuals (1-Pacific, 3-Los Ranchos) to Zephyr Point High School Base Camp (July 22-27)
- Numerous meetings with individuals
- Attended the Mid Council Leaders Gathering, held in Chicago
- Attended antiracism workshop hosted by Pacific Presbytery
- Continued to attend Presbytery Meetings
- Dealt with some physical difficulties arising from sciatica. Treatment is ongoing
- Through continued dialog with the Executive Presbyters (we meet quarterly) within the Synod, we continue to seek ways to benefit our members in the Synod.

**END OF REPORT**

A motion was made, seconded and passed to adjourn the meeting following the closing worship service.

## **WORSHIP, THE LORD'S SUPPER AND INSTALLATION**

In the worship service the new Synod Moderator, TE Joshua Yee, was installed by outgoing moderator, RE Susan Skoglund, and communion was served with TE Ann Hayman and TE Joshua Yee officiating. An offering was taken with the proceeds to go to Presbyterian Disaster Assistance for the victims of Hurricane Michael.

## **ADJOURNMENT**

The Assembly adjourned following the worship service at 2:40 p.m.

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Fried R. Wilson, Journal Clerk

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Mark E. Hong, Stated Clerk

## Synod of Southern California and Hawaii – Committee on Representation and Nominations Report to Synod Assembly – November 2, 2019

Synod Staff, Committees, Boards, Organizing Bodies, Working Groups, and Cabinets: 2018															
#	Unit/entity	T Total	Gender and Ordination Status						Race/Ethnicity						
			Male TE	Male RE	Male OTHER	Female TE	Female RE	Female OTHER	As Asian /Pacific Islander	B Black/ African American	Af African	H Hispanic/ Latino/a	NA Native American	ME Middle Eastern	W White/ European American
1	Synod PJC	11	3	3	0	2	3	0	2	0	0	1	0	0	8
2	Synod Executive Commission	22	9	3	0	3	7	0	6	2	0	1	0	0	13
3	Synod Commissioners	26	8	5	0	6	7	0	6	2	2	1	0	0	15
4	Synod Staff	4	1	1	1	1	0	0	1	1	0	0	1	0	3
5	Synod Officers	5	2	1	0	0	2	0	3	0	0	0	0	0	2
6	Polity and Records	9	3	3	0	0	3	0	1	1	0	0	0	0	7
7	Com on Rep and Nominations	11	1	3	0	3	4	0	2	0	0	2	0	0	7
8	<del>Inter-Hanmi Exec. Commission</del>														
	<b>Totals</b>														

**Key:** As = Asian; B = Black, African American; Af = African; H = Hispanic/Latino/a; NA = Native American; ME = Middle Eastern; W = White  
**Male TE** = Male Teaching Elder; **Male RE** = Male Ruling Elder; **Male OTHER** = Male neither ruling nor teaching elders; **Female TE** = Female Teaching Elder; **FR** = Female Ruling Elder; **Female OTHER** = Female neither ruling nor teaching elders

**Notes:** The sum of Male Teaching Elders (ministers), Male Ruling Elders, Male Other, Female Teaching Elders (ministers), Female Ruling Elders and Female Other should equal the number in the Total column.  
 Multi-racial or multi-ethnic persons should be included in each applicable Race Ethnicity category. If there are no multi-racial or multi-ethnic persons in a particular group or committee, the sum of the six race ethnicity categories should equal the number in the Total column.



**Synod of Southern California and Hawaii – Committee on Representation and Nominations  
Report to Synod Assembly – November 2, 2019 (continued)**

<b>Synod Staff, Committees, Boards, Organizing Bodies, Working Groups, and Cabinets: 2018, continued</b>												
#	Unit/entity	T Total	Ability				Age					
			DNA Persons w/ disability requiring NO accommodation(s)	DRA Persons w/ disability requiring accommodation(s)	ND Persons with NO DISABILITY	Not Reported	Y ≤25	YA 26-35	A1 36-45	A2 46-55	MA 56-64	SA ≥65
1	Synod PJC	11	0	0	11	0	0	0	1	6	4	
2	Synod Executive Commission	22	0	0	22	0	0	1	5	7	9	
3	Synod Commissioners	26	0	0	26	0	0	5	6	8	7	
4	Synod Staff	4	0	0	4	0	0	1	1	1	1	
5	Synod Officers	5	0	0	5	0	1	0	0	1	3	
6	Polity and Records	9	0	0	9	0	0	0	2	3	4	
7	Com on Rep & Nom	11	0	0	11	0	0	2	2	3	4	
8	<del>Hanmi Exec Commission</del>											
	<b>Totals</b>											

**Key:** **D** = Person With Disability (PWD) “Persons with disabilities are a diverse group of individuals who have a physical or mental disability that substantially limits one or more major life activities, such as relating, caring for one’s self, performing manual tasks, walking, seeing, hearing, speaking, breathing, learning, and working.” (Adapted definition from General Assembly *Minutes*, 1991, Part I, p. 630)

**NA** = not requiring accommodation(s); **RA** = requiring accommodation(s); and **ND** = No Disability

**Y** = Youth 25 and younger; **YA** = Young Adult 26-35; **A1** = Adult 36-45; **A2** = Adult 46-55; **MA** = Mature Adult 56-64; **SA** = Senior Adult 65 and older

Note: The sum of the four age groups should equal the number in the Total (persons) column.

**POLITY AND RECORDS COMMITTEE (P&RC)  
Report to Fall Synod Assembly  
Tustin Presbyterian Church  
November 2, 2019**

The Polity and Records Committee and the Presbytery Stated Clerks met on August 29 to review presbytery minutes and records.

**REVIEW OF RECORDS**

**The Polity and Records Committee RECOMMENDS that the following report of the Review of Records be approved and spread on the minutes of the meeting of the Synod Assembly.**

**2018 minutes - approve with no errors/omissions or exceptions:**

Presbytery of San Fernando  
Presbytery of the Pacific

**2018 minutes - approve with minor errors/omissions:**

Presbytery of Santa Barbara  
Presbytery of Riverside  
Presbytery of San Gabriel

**2018 minutes - approve with minor errors/omissions and exceptions:**

Presbytery of San Diego  
Presbytery of Riverside

**2017 minutes - approve with minor errors/omissions:**

Presbytery of Riverside

**2017 minutes - approve with minor errors/omissions and exceptions:**

Presbytery of San Diego  
Presbytery of San Gabriel

The committee also reports the following information relevant to the review of 2019 records in 2020:

It was the consensus that the purpose of the review was to determine that each presbytery was operating in good order and that it met its responsibilities through its established processes; the review was not to consider the substance of the actions of the presbytery. The review should also insure that an adequate paper trail is created to preserve actions for the protection of the presbytery and for the historical record. In furtherance of this goal, Item 2.10 [of the Records Review Checklist] shall be reworded to read: "Presbytery review of its committees through committee minutes or written reports." Presbyteries will also be asked to bring copies of their

Sexual Misconduct Policy, Child and Youth Protection Policy, Manual of Operations, Standing Rules/Policies and Procedures, and Bylaws.

## **AMENDMENTS TO THE BYLAWS**

**The Polity and Records Recommends that the changes to the Synod Bylaws as detailed on the next three pages of this report be approved.**

Background: The Committee discussed and agreed to proposed amendments to Synod Bylaws. The amendments as agreed upon are shown in the attachment to these minutes.

1. The amendments in #1 were requested by the Commission of Assembly to have Synod Assembly meet once a year instead of twice a year.
2. The amendments in #2 are in response to the difficulties that presbyteries are having in recruiting commissioners to Synod Assembly when that duty also includes serving on other bodies. It is hoped that commissioners will be involved in other aspects of Synod, but commissioners will be encouraged instead of required.
3. The amendment in #3 is removing a transition rule for placing commissioners in classes by year that is no longer necessary.
4. The amendments in #4 add rules for calling a special meeting of Synod Assembly, which currently are not in the bylaws. The notice portion of the special meeting rules is also added for the stated Synod Assembly meeting since it is not on a date certain (it is at a time and place designated by the Commission of Assembly).
5. The final amendment removes the language that included the former Hamni Presbytery in the Synod while its churches were being transferred, dismissed, or dissolved as that process has been completed.

Proposed Amendments to the  
Ecclesiastical and Corporate Bylaws of  
The Synod of Southern California and Hawaii  
Presbyterian Church (U.S.A.)

The following amendments are proposed to Article IV:

1. a. The opening sentence of Article IV. A. (relating to meetings of Synod Assembly) is amended to read as follows:

The Synod ordinarily will meet once a year as an Assembly to conduct the necessary business; that meeting shall include the observance of the Lord's Supper.

The changes to the existing language of the opening sentence of Article IV. A. are shown below:

The Synod ordinarily will meet ~~twice~~ once a year as an Assembly to conduct the necessary business; ~~at least one of these~~ that meetings shall include the observance of the Lord's Supper.

- b. The first sentence of Article IV.A.2 (relating to the time of Synod Assembly meetings) is amended to read as follows:

The stated meeting of the Synod Assembly will be held at a time and place designated by the Commission of Assembly to conduct any business appropriate to it.

The change to the existing language of the first sentence of Article IV.A.2 is shown below:

The stated meetings of the Synod Assembly will be held at a time and place designated by the Commission of Assembly to conduct any business appropriate to it.

2. a. The last sentence of Article IV.A.3. (relating to membership of Synod Assembly) is amended to read as follows:

Commissioners to the Synod Assembly will be encouraged to serve as members of the Synod's various committees and/or of the Commission of Assembly.

The change to the existing language of the last sentence of Article IV.A.3 is shown below:

Commissioners to the Synod Assembly will be ~~expected~~ encouraged to serve as members of the Synod's various committees and/or of the Commission of Assembly.

b. Article IV.D.8. (relating to subgroups of the Commission of Assembly) is amended by deleting the second and third sentences.

The change to Article IV.D.8 is shown below:

8. Approval of Sub-groups. The Commission of Assembly has the authority to create committees, work groups, and task forces to assist in carrying out its responsibilities. ~~Each of these sub-groups should have at least one member of the Commission of Assembly serving on it. Each sub-group shall include at least two Assembly Commissioners.~~ The names of those serving on such groups should be recorded in the minutes of the Commission of Assembly and also recorded in the minutes of the Synod Assembly.

c. Article IV.C.2.b. (relating to the makeup of the Polity and Records Committee) is amended by deleting the last sentence.

The change to Article IV.C.2.b. is shown below:

Membership. There shall be nine (9) teaching elder/ruling elder members of the committee, with at least one from each presbytery within the synod. ~~The majority of members shall be commissioners to the Synod Assembly.~~

3. Paragraph 11 of Article IV.A. (relating to transitional rules for placing commissioners in classes) is deleted.

4. a. The last sentence of Article IV.A.2 (relating to Synod Assembly meetings) is deleted and a new sentence is added to read as follows:

Notice of the stated meeting shall be sent at least 30 days but no more than 60 days prior to convening to each presbytery and to each current commissioner who has been certified to the Stated Clerk pursuant to paragraph 3 of this section. The notice shall set out the time and place of the meeting.

The deleted sentence is shown below:

~~Additional meetings may be called according to the provisions of G-3.0405.~~

b. New Article IV.A.11 (relating to special meetings of the Synod Assembly) is added to read as follows:

11. Special Meetings. The Moderator, or in the event of the incapacity of the Moderator, the Stated Clerk of the Synod, shall call a special meeting of the Synod Assembly at the request of:

- a. The Commission of Assembly;
- b. At least four (4) ruling elder commissioners and four (4) minister of the Word and Sacrament commissioners currently serving, representing at least four (4) presbyteries of this Synod; or
- c. A majority of the ecclesiastical and corporate officers of the Synod.

The request of a special meeting shall be in writing, shall clearly state the purpose of the meeting, and shall be delivered to the office of the Synod. Notice of a special meeting shall be sent no later than 45 days after receipt of the request, and at least 30 days but no more than 60 days prior to convening, to each presbytery and to each current commissioner who has been certified to the Stated Clerk pursuant to paragraph 3 of this section. The notice shall set out the time, place, and purpose of the meeting. No other business other than that listed in the notice shall be transacted.

The following amendment is proposed to Article I:

1. Article I is amended by deleting the last paragraph (relating to transitional rules for the former Hamni Presbytery).

## Executive Report to Synod Assembly

November 2, 2019

WGO 3.3  
Blue

We have often been hearing that the church is experiencing different times. The “Nones” outnumber any religious affiliation according to many surveys. In this ‘different’ times, our denomination is going through a certain transformation.

We are witnessing many Synods with reduced functions. 3 of 16 do not even have Executives and in my opinion, therefore, are experiencing a certain lack of leadership. Our Synod, along with many of the 16 Synods in our denomination, continues to experience transformation from what it used to be.

Our Synod has, over the years, reduced functions as well. We used to run all types of ministry with numerous staff. Now, we are at two full-timers and one part-time staff. Amid many changes, the staff and I are still committed to providing support for each of the seven Presbyteries within our bounds.

What we do to support the Presbyteries is derived from my regular gatherings with the Presbytery leaders. Out of such dialog came the Sexual Misconduct Prevention Training, held on September 5-7 at three different locations: Downtown, L.A., Irvine, and Thousand Oaks. The training led by Rev. Dr. Kibbie Ruth of Kyros Ministries was designed to meet the requirement set by the state of California for church employees. The gathering was well attended at all locations and received many positive remarks along with much gratitude to the Synod for hosting such valuable training.

Another aspect of my role as the Executive is to connect our Synod with the National Church. The Presbyterian Mission Agency arranged a consultation and asked me to send many leaders from SoCal. We were able to send two Presbytery leaders along with nine congregational leaders to a round of dialog with the staff from the PMA concerning mission efforts.

As I am up for a renewal of my term, I shall continue to endeavor to promote peace and unity within our Synod and with the National Church.

### **Since our last Assembly in 2018, the following highlights my ministry.**

50<sup>th</sup> Anniversary Celebration of Los Ranchos  
Hosted Presbytery Minute Review at San Gabriel Presbytery Center  
Chaplaincy Consortium  
Antiracism training sponsored by Pacific  
Along with KPC members, visited Hawaii and had fellowship with local Korean pastors and congregations.  
KPC Choir Festival at Korean United (PA)  
Winter All Staff Retreat at Mercy Center, Burlingame  
Attended worship at Magnolia (RS) after a fire damaged its sanctuary  
Leon Fanniel’s funeral service at Westminster (PA)  
Synod Exec. Forum in Montgomery, AL along with Susan Skoglund and Fried Wilson.  
Resiliency Training led by the PDA at Westminster in Westlake village  
Many EP Gathering  
Winterfest sponsored by San Gabriel Presbytery at Northminster  
Zoom meeting with JPIC members  
Numerous meetings with individuals.

## PCCCI Board Meetings

The Board continues to work toward selling Rancho La Scherpa to Hope Refuge and is still defending litigation in civil court

150<sup>th</sup> Anniversary Celebration of First Presbyterian Church of Santa Barbara

JPIC, REPL, and Chaplaincy Consortium meetings

Attended GACOR gathering in San Diego

PMA Consultation in Zephyr Point with the following leaders

Presbyteries: Wendy Tajima, Forrest Claassen

Congregations: Deborah Mayhew, James Lee, Charlene Jin Lee, Joseph Shin, Sylvia (Joe) Karcher, Max (Sarah) Butterfield, Kevin Bowers,

Benefits Connection Event in Grace First in Long Beach

Healthy Pastors, Healthy Congregations workshop at Korean Good Shepherd, Rowland Heights, led by Clayton Cobb of BOP

Attended the General Assembly of National Caucus of Korean Presbyterian Church, in Orlando, FL

Synod Executive Meeting in Deerfield Beach, FL

EP gatherings

Welcomed the attendees at Asian PW gathering in Geneva PC (LR)

The Synod hosted the Sexual Misconduct Training as follows:

Speaker: Rev. Dr. Kibbie Ruth of Kyros Ministry

Sept. 5 at Union Los Angeles

Sept. 6 at Shepherd's Grove

Sept. 7 at Thousand Oaks

Zephyr Point Board Meeting

Synod Workgroup Task Force

San Fernando EP Search Committee (have met several times)

Synod Annual PW (Chapman College)

Consulted with BOP on its potential hire to serve Korean Constituents

Big Tent / Participated in PMA Consultation / Synod Exec Forum (all in Baltimore)

Made hospital visit to Narcissis Tucker at Hoag Hospital

Consulted with the Board of Pensions on approving grants for the Organizing Pastors

Attended several Presbytery Meetings when schedule allowed

Gave welcome messages at the Vision Conference (Korean-American Lay Conference) held at Torrance First and the Stewardship Kaleidoscope held in San Diego

Received an invitation to visit Jeonju Presbytery, South Korea in October and made a trip along with a group from SoCal.

Attended the Mid Council Leaders Gathering in Baltimore

I have been appointed by the co-Moderators of the 223<sup>rd</sup> General Assembly to serve in the Special Committee on Per Capita System of Funding and Financial Sustainability for the denomination.